

## **Minutes of the monthly Meeting of Morval Parish Council held at Widegates Village Hall on Wednesday 6<sup>th</sup> October 2021 at 7:30pm**

**Present:**, Cllr John Collings, Cllr Stuart Hutchins, Cllr Andy Jackson, Cllr Debra Kirkland, Cllr Sara McFadzean, Cllr Clive Pearn, Cllr Ben Pengelly, Cllr Graham Tamblyn.

**In attendance:** Cornwall Councillor Armand Toms, Sam Pengelly (Parish Clerk), and a number of members of the public.

### **09.21/01. Appoint a new Chair**

Councillor Collings was nominated. There were no other nominations. Cllr Collings accepted the role.

PROPOSED: Cllr Pearn

SECONDED: Cllr Hutchins

### **09.21/02. Appoint a new Vice Chair**

Deferred to next meeting.

### **09.21/03. Councillors Absent**

Apologies received - Cllr John Kitson

Apologies not received - none

### **09.21/04. Declarations of Interest on items on the Agenda**

None

### **09.21/05. Public Participation**

- I. Mrs Kim Spencer – Gave an update regarding further planned development at Wringworthy Farm.
- II. NDP Update – Steering Group Chairman Mike Willmott reported that Strategic Environmental Assessment by Cornwall Council was not necessary. On review of the draft NDP five points were queried by Cornwall Council, the steering group responded in a satisfactory manner to all queries and we are now in a six week public consultation, ending on 8<sup>th</sup> November.
- III. On behalf of Mrs Sue Aunger the Clerk read a statement regarding the replacement of the flower tub on the village green and a request for plaque or other commemorative items for the Queen's Platinum Jubilee.

**ACTION:** Clerk to add NDP update to Parish website.

**ACTION:** Clerk to add Beacon lighting and plaque or mugs ideas etc to next meeting agenda.

### **09.21/06. Minutes of the Monthly Meeting of Morval Parish Council held on 1<sup>st</sup> September 2021**

It was proposed, seconded and **RESOLVED** that the minutes of the meeting held on 1<sup>st</sup> September 2021 were an accurate record of the meeting.

### **09.21/07. Devon and Cornwall Police Report**

Not received

### 09.21/08. Cornwall Councillor Report

Cllr Toms gave an overview of his activities that may affect the parish since the last meeting:

- I. Sandplace road – now open. Will need to be re-closed in near future for works to be completed lasting approximately six weeks.
- II. Farriers Way – residents and the developer have worked together to ensure completion of the road in the not too distant future. A planning application is expected to replace the current hoarding with permanent fencing.
- III. Tamar Bridge and Ferry – Request has been made to Highways England for funding support.
- IV. Path to Trenode School – reported as slippery, this has been cleared by Cormac.
- V. Trenode School – Cllr Toms is a Governor for the school, great improvements at the school over the past years as reported by recent inspections.
- VI. Flooding to properties on B3253 – has been brought to Cllr Toms' attention so he will review in due course.

### 09.21/09. Planning Applications and Related Matters

A new opening has been made in the hedge line along the B3253. No planning application has been received on this matter. It was resolved to refer the matter to Cornwall enforcement department.

PROPOSED: Cllr McFadzean

SECONDED: Cllr Jackson

**ACTION:** Clerk to make referral

### 09.21/10. Finance

(a) The Monthly Budgeting Report and an up-to-date Bank Reconciliation was presented by the Clerk.

#### Bank Reconciliation

Balance C/F from 31 <sup>st</sup> March 2021	£32,195.54
Add Income	<u>£21,568.93</u>
	£53,764.47
Less expenditure	<u>£15,869.78</u>
<b>25<sup>th</sup> August 2021</b>	<b>£37,894.69</b> (Monthly Budget Summary)

Current a/c as at 18 <sup>th</sup> September 2021	£38,966.69 (Bank Statement no.360)
Less Unpresented cheques	<u>£ 1,791.76</u>
	<b>£37,174.93 Bank Account</b>

Scottish Widows Bank as at 31 <sup>st</sup> March 2021	<u>£30,000.00</u>
<b>TOTAL FUNDS HELD</b>	<b><u>£67,174.93</u></b>

The following payments were authorised:

#### **Cheques**

101137	Sam Pengelly – Clerk Expenses	£57.22
101138	Andrew Chudleigh Monthly Maintenance	£98.00
101139	Duchy Defibrillators Ltd	£336.00
101140	Duchy Defibrillators Ltd	£192.00
101141	Cornwall ACL Ltd	£24.00
101142	WesternWeb Ltd	£108.00
Online	St Martins Village Hall	£66.00

(b) All payments approved.

PROPOSED: Cllr Hutchins

SECONDED: Cllr McFadzean

(c) New online account has been successfully set up.

**ACTION:** Clerk to add Cllr Collings and signatory on new account. Clerk to move all funds to new online account.

#### **09.21/11. Councillor Training**

Code of Conduct training required by Cllr Kirkland and Cllr Jackson.

Freedom of Information for Local Councils training required by Cllr McFadzean.

Clerk to attend Introduction to VAT for local Councils and Budgeting for Clerks training courses.

PROPOSED: Cllr Pearn

SECONDED: Cllr Jackson

**ACTION:** Clerk to book all training and send details to attendees.

#### **09.21/12. Updated Grant Application Form**

Changes were viewed and accepted.

PROPOSED: Cllr Pearn

SECONDED: Cllr Jackson

**ACTION:** Clerk to update file copy for future use.

#### **09.21/13. Liskeard and Looe Community Network Panel**

Councillors were updated that no funding is currently available through this avenue, although there is still Community Chest Grant available.

The outstanding issue of the old Morval road sign was raised, Cllr Toms offered to look into it.

**ACTION:** Clerk to send information to Cllr Toms

#### **09.21/14. Farriers Way and Play Area developments**

Farriers Way: See Cllr Toms update above.

Play Area: A draft lease has been received. The decision was taken to start a sub-committee for this project (Cllr Collings, Cllr Hutchins, Cllr Kirkland, Cllr McFadzean, Cllr Pearn)

PROPOSED: Cllr Hutchins

SECONDED: Cllr Pengelly

**ACTION:** Sub-committee to meet Wednesday 27<sup>th</sup> October 7pm.

**ACTION:** Clerk to send lease to all councillors for review.

#### **09.21/15. Footpath to the Farm Shop**

Cllr McFadzean shared the risk assessment for the pedestrian journey from Shortacross View to Tredinnick Farm Shop. It was agreed to approach the project step at a time, starting with a meeting with all stakeholders.

Will Glassup, Cormac Highways and Environment Manager, has been in contact with his availability.

PROPOSED: Cllr Hutchins

SECONDED: Cllr Pengelly

**ACTION:** Cllrs must send highways issues to Clerk by Friday 8<sup>th</sup> October to be compiled for Highways visit (possibly 20<sup>th</sup> October).

**ACTION:** Clerk to confirm visit with WG and liaise with Cllr McFadzean regarding other stakeholders.

#### **09.21/16. Parish Noticeboards**

Three quotes for replacements were presented to the Councillors. It was decided that the "Classic 58 Post Mounted Board" is to be purchased. One will be purchased for Widegates village green immediately, whilst the replacement for the entrance to Morval Estate will be purchased in the next financial year.

PROPOSED: Cllr Tamblyn

SECONDED: Cllr McFadzean

**ACTION:** Clerk to order.

#### **09.21/17. Recruitment of new Councillor**

Three applications have been received. The applicants will be interviewed at the start of the next meeting, to begin at the earlier time of 7pm.

**ACTION:** Clerk to email applicants and request their presence at the earlier time.

#### **09.21/18. Social Media**

A method of communication to be considered. Clerk offered to draft a policy regarding use of social media to help inform decision making.

PROPOSED: Cllr McFadzean

SECONDED: Cllr Tamblyn

**ACTION:** Clerk to draft social media policy.

#### **09.21/19. Defibrillator increased costs**

The defibrillator at Shortacross View keeps losing the connection to the internet which is vital for its full and proper use. The resolution is a SIM card at an annual cost of £120+VAT. Councillors agreed to pay the additional costs.

PROPOSED: Cllr Hutchins

SECONDED: Cllr Pengelly

**ACTION:** Clerk to contact Duchy Defibrillators and implement.

#### **09.21/20. Poppies on the Green**

The Councillors agreed to support this use of Widegates Village Green.

PROPOSED: Cllr Hutchins

SECONDED: Cllr McFadzean

**ACTION:** Clerk to inform organisers of Ladies of Leisure.

#### **09.21/21. Alternative options for verge maintenance**

There is a funding application available for sowing wild flowers and daffodils. Proposal for verges on entrance to Widegates to be sewn. Councillors encouraged to visit proposed area.

PROPOSED: Cllr Pearn

SECONDED: Cllr Tamblyn

**ACTION:** Cllr MacFadzean to complete application.

#### **09.21/22. Widegates and Morval Repair Café**

Lottery Funding is available for this type of event. The proposal is to run the café once a week for six months. Parishioners can bring projects and get help for repairs.

PROPOSED: Cllr Jackson

SECONDED: Cllr Tamblyn

**ACTION:** Cllr McFadzean to complete application and bring more information to the next meeting.

**09.21/23. Dates for the Diary**

3<sup>rd</sup> November at 19:00 – Parish Council Meeting at Widegates Village Hall.

The meeting closed at 21:05

**Approved by the council members.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_