

**Morval Parish Council**  
**(Supporting the Heart of the Community)**  
**Grants Policy**

**Introduction:**

Morval Parish Council may make grants to voluntary groups or charitable organisations working for the benefit of the parish and its community.

Grants are paid from money provided by the council tax payers of Morval parish and, accordingly, the Parish Council has a responsibility to satisfy itself that any benefit is commensurate with, or in proportion to, the expenditure likely to be incurred (Local Government and Housing Act 1989, section 137).

Grant applications will be considered by the Parish Council at any time.

**General Conditions:**

1. Grants will not be awarded to individuals.
2. Grants will not be awarded for similar items on a regular basis unless the recipient organisation's request benefits the whole of the parish.
3. The grant must be used only for the purposes stated in the application and not assigned to any other purpose without prior written permission from Morval Parish Council.
4. The Parish Council reserves the right to recall a grant if it is not used for the purposes or within the conditions stated.
5. If the group is unable to use the award for the stated purpose, all monies must be returned to the Parish Council.
6. A grant not taken up within twelve months of it being awarded will lapse.
7. Financial status should be provided as per item 15 on the Grant application form with no exception: "Where an organisation is required to produce annual audited accounts, these should be included with the application form. Organisations that are not required to produce annual audited accounts should provide an income and expenditure account/balance sheet supported by the most recent bank statement available. A grant request will not be considered without this information."
8. All awards must be properly accounted for and a complete budget and breakdown of costs should be provided without exception.
9. The agreed grant will be paid once evidence of costs have been provided to the Parish Council
10. Any relevant publicity material should acknowledge the support of Morval Parish Council.
11. An article recognizing the support of Morval Parish Council must be provided for inclusion in the next edition of the Outlook Magazine. Guidance can be given on this.

12. In making an award, Morval Parish Council does not assume or accept any responsibility or liability of any kind whatsoever towards any person or persons in respect of any matter or thing arising out of or incidental to the execution of the work undertaken.

**Specific Conditions:**

Grants awarded for grounds maintenance will only be awarded to cover costs involved with maintaining the natural environment.

Upon receipt of an application of funding towards grounds maintenance, the Parish Council will agree what percentage of the total costs it is prepared to pay.

**Eligibility:**

Any Charity, Voluntary Group or Community Organisation.

Agencies that operate within the Parish and are of benefit to the local community, with the following provisos:

- The Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
- The Parish Council will not fund activities outside its powers and functions.

**Application forms should be requested from, and returned to, the clerk.**

**Questions and queries about the process are to be directed to the clerk who will be happy to assist you.**

**Adopted and dated: 10<sup>th</sup> January 2018**