

Morval Parish Council

Risk Management Policy

Introduction

Morval Parish Council recognises the importance of risk management in order to maintain the ability to deliver the activities/ services expected of the council. It is also a requirement of the Audit Regulations 2003 for all parish and town councils to carry out a risk assessment of all of its activities and services. This requirement places an obligation upon the council to review its risk assessments as part of the annual audit procedures.

Scope

This policy applies to all councillors, employees, contractors or others who may be carrying out operations for and on behalf of the council, and those who may be affected by their work.

Purpose

The risk management strategy of the council is to be fully committed to effective risk management, adopting best practices in the identification, evaluation and control of risks, in order to;

- Eliminate or reduce risks to an acceptable level
- Anticipate and respond to changing social, environmental and legislative requirements
- Prevent injury and damage and reduce the cost of risk
- Raise awareness of the need for risk management.

Approach

The council's approach to risk management requires that all risks should be systematically identified and managed in the most cost effective manner within overall resources available.

The council will assess the risks that it faces and satisfy itself that it has taken adequate steps to minimise them. As part of conducting an exercise of risk assessment, the following steps will be taken:

- Identify the areas to be reviewed
- Identify what the risks may be
- Evaluate the management and control of risk and record findings
- Review, assess and revise as necessary.

Responsible Officer

The Parish Clerk has overall responsibility for development, introduction, monitoring and review of the risk management policy.

4th January 2013, agenda item: 12.2 – policy adopted by the parish council