

## **Minutes of the monthly Meeting of Morval Parish Council held at Widegates Village Hall on Wednesday 6<sup>th</sup> March 2024 at 7:00pm**

**Present:** Cllr Collings, Cllr Fullalove, Cllr Hutchins, Cllr Jackson, Cllr Kirkland, Cllr Kitson, Cllr Patterson and Cllr Pengelly

**In attendance:** Sam Pengelly (Parish Clerk), Cornwall Councillor Toms, and 1 member of the public.

### **02.24/01. Councillors Absent**

Apologies received: Cllr Pearn, Cllr Tamblyn and PCSO Billing

### **02.24/02. Declarations of Interest on items on the Agenda**

Cllr Kitson – item 02.24/07. Planning Applications and Related Matters - PA23/09527

### **02.24/03. Public Participation**

- I. Mr Willmott – Has been church warden since 1997 and treasurer since 2011. St Wenna has applied for grants for upkeep of open church yard many times over the years. Has received several requests for receipts to show grant spend since November, has sent evidence of audited accounts. Happy that all conditions listed on the application were met. Not happy with content of email and recent meetings concerning grants and requesting proof and associated perception. If no wrongdoing is confirmed, requests apology to be made and be publicly available.

The Clerk informed the Parish Council of her resignation.

The Chairman thanked the Parish Clerk for her time in post.

**ACTION:** Clerk to put advert out for recruitment: Facebook, Outlook, website, CALC. Recruitment committee: Cllr Jackson, Cllr Collings and Cllr Fullalove (reserve Cllr Kirkland) Deadline for applications: Wednesday 3<sup>rd</sup> April, interviews to be held on evening 10<sup>th</sup> April. Clerk to book hall and resend salary advice to recruitment committee.

### **02.24/04. Minutes of the Monthly Meeting of Morval Parish Council held on 7<sup>th</sup> February 2024**

It was proposed, seconded and **RESOLVED** that the minutes of the meeting held were an accurate record of the meeting.

PROPOSED: Cllr Kitson

SECONDED: Cllr Patterson

### **02.24/05. Devon and Cornwall Police Report**

PCSO Billing reported the following:

- I. For the month of February 2024 there were 4 crimes reported within the Parish, these were as follows:
  - a. 3 x Assaults – All these are still being investigated.
  - b. 1 x Firearms incident – Degraded shotgun and ammunition belt and vest found in woodlands by member of the public. The shotgun was inspected by a Firearms Officer and was found to be that degraded it couldn't have been fired so there was no immediate threat to anyone. All these items have been disposed of by Devon and Cornwall Police.
- II. I am pleased to report that the surgery that I held in the Reading Rooms on the 16th February was attended by 11 members of the Parish. I am looking at doing another one in May, as soon as I know the date, I shall let you know.
- III. The Enquiry Office at Looe Police Station was officially opened on the 21st February with a young student from Looe Primary Academy cutting the ribbon. The office is open Monday – Saturday 1000-1500.

## 02.24/06. Cornwall Councillor Report

Cllr Toms gave an overview of his activities that may affect the parish since the last meeting:

- I. Community Chest Funding still available, applications need to be submitted ASAP.
- II. Derriford Hospital – performance is currently one of the worst in the country due to sheer number of patients
- III. West Looe elections to be held 4<sup>th</sup> April
- IV. Since New Year 200 potholes have been reported by Cllr Toms, 3 or 4 a day at the moment, level of rain is having an impact on new repairs
- V. Attended opening at Looe Police Station. It is now staffed, please use it.
- VI. Housing is still a number one concern across the area
- VII. Sorry to hear Clerk leaving, offered to help advertise the position
- VIII. Meeting Head of Highways in Looe next Tuesday, will raise issue of widening of lane between A387 and B3253 at Bindown

**ACTION:** Clerk to send info for Looe Police Station for inclusion in Outlook and recruitment advert info to Cllr Toms.

## 02.24/07. Planning Applications and Related Matters

The following was noted:

Cllr Kitson left the meeting.

**PA23/09527** – on decking area and installation of hot tub – The Cornish Treehouse, Morval. **RESOLVED TO SUPPORT**

PROPOSED: Cllr Hutchins

SECONDED: Cllr Collings

**ACTION:** Clerk to update Cornwall Council Planning Portal and other entities

Cllr Kitson rejoined the meeting.

## 02.24/08. Finance

- b) Payments approved.

PROPOSED: Cllr Collings

SECONDED: Cllr Patterson

The Monthly Budgeting Report and an up-to-date Bank Reconciliation was presented by the Clerk.

### Bank Reconciliation

|   |  |
|---|--|
| Balance C/F from 31 <sup>st</sup> March 2023          | £32,375.37                                 |
| Add Income  | <u>£26,622.74</u>                          |
|   | £58,998.11                                 |
| Less expenditure                                      | <u>£16,104.81</u>                          |
|   | <b>£42,893.30</b> (Monthly Budget Summary) |
| Unity Trust as at 28 <sup>th</sup> February 2024      | £42,893.30                                 |
| Less payments still to be processed                   | <u>£ 0.00</u>                              |
|   | <b>£42,893.30 Bank Account</b>             |
| Scottish Widows Bank as at 1 <sup>st</sup> April 2023 | <u>£30,059.64</u>                          |
| <b>TOTAL FUNDS HELD</b>                               | <b><u>£72,952.94</u></b>                   |

The following payments were authorised:

|  |         |
|--|---------|
| Andrew Chudleigh - Monthly Maintenance | £126.00 |
| Sam Pengelly – Clerk Expenses          | £26.00  |
| Cornwall Council                       | £812.49 |
| Widegates Village Hall – Hall hire     | £24.00  |

**02.24/09. CAP Report**

Completed forms received.

**ACTION:** Clerk to collate and send to CAP

**02.24/10 Grant Policy**

Advisory letter to be sent to organisation that spent outside of the detail in the application, please take note of the policy and conditions – vote: all in favour.

Policy and Application were open to interpretation so no further action will be taken in seeking proof of spend unless requested by our Auditor.

**ACTIONS:** Clerk to distribute application and policy agreed changes to Councillors to agree at the next meeting. Clerk to update applicants that have not provided receipts to date.

**02.24/11. Play Park**

Help to be requested from experienced parishioners to progress the application.

Refer lease queries and clarification back to landowner.

**ACTION:** Clerk to action

**02.24/12. Trenode Field**

As only one expression of interest has been received to date, we will place an advert with Kivells and in Outlook.

PROPOSED: Cllr Kitson

SECONDED: Cllr Collings

**ACTION:** Clerk to action

**02.24/13. Housing Association Estate Monitors**

Still waiting on a response from Cornwall Housing.

**02.24/14. Maintenance of verges and grass and pathway areas in parish**

Defer to next meeting.

**02.24/15. Parish footpaths/verges/bridleways etc.**

Waiting on PO from LMP.

**02.24/16. Community Speedwatch**

Defer to next month.

**02.24/17. School Relationship**

Trenode School is not currently oversubscribed and would appreciate support to promote the school and help them to attract more pupils. Any ideas welcome.

**02.24/18. Training for Councillors and Clerk**

The Clerk reminded Councillors that their Code of Conduct training should be completed every 2 years.

**02.24/19. Dates for the Diary**

Next meeting: Weds 3<sup>rd</sup> April 19:00 – Widegates Village Hall.

Interviews: Wednesday 10<sup>th</sup> April (evening) – Widegates Village Hall.

The meeting closed **at 21:33**

**Approved by the council members.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_