

Morval Parish Council Minutes for the Meeting held on Wednesday 6th September, 2017, at Widegates Reading Room at 7.30 pm

Present: Chair: T. Chudleigh
Vice-Chair: J. Kitson
Parish Councillors: B. Matthews, P. Taroni, G. Tamblyn, V. Olver P. Harding
R. Dennis, C Pearn,
Cornwall Councillor: R. Pugh
Numerous Members of the Public

Short Presentation by Environmental Services – was postponed until the October meeting due the number of items on the agenda.

1. **Apologies:** S. Hutchins.
2. **To receive** a) any declarations of interest or b) details of any gifts of hospitality received:
Item 8.7: Councillor Harding – pecuniary interest
Item 8.7: Councillor Pearn – non-pecuniary interest
Item 8.7: Councillor Taroni – non-pecuniary interest
Item 16: Councillor Chudleigh – pecuniary interest
3. **To receive** details of agreed dispensations and dispensation requests: **None**

Councillor Dennis arrived at 7.37

4. **Resolved that the minutes of the Parish Council meeting held on Wednesday 7th July at 7.30pm, 2017, having been previously circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.** Proposed by Councillor Chudleigh, seconded by Councillor Matthews and agreed by 5 councillors present at that meeting. Two councillors abstained, one having not been a councillor at the previous meeting. The minutes were signed. Following the minutes being approved, Councillor Olver requested to query them but was reminded that they had been approved and any queries should have been made before approval.

5. **Report from Devon and Cornwall Constabulary: None**

6. **Report from Councillor Pugh:** Councillor Pugh gave his report as follows:

- Councillor Pugh attended a meeting in August on the proposed site of the playgroup and intends to provide ongoing support
- Noted that there is a lot happening with Road Traffic Orders
- Issued an apology not being able to deliver on his pledge to deliver on the street lighting in Shortacross View Estate. Hastoe housing have ordered the lights which are coming from Spain. They expect to be delivered on the 23rd October. He has complained about this to the portfolio holder
- Councillor Pugh intends to distribute £400 as part of his community chest. It was agreed that this would form part of the next agenda.
- There is work ongoing with to turn the A38 into a dual carriageway

- He attended a meeting on the 23rd August for Superfast broadband for rural areas where there will be a further injection of £17million
- Grace Church will have an open day on 7th October

Councillor Tamblyn arrived at 7.45

Councillor Dennis left to move his car at 7.46

7. **Public Participation:** A report was given by a member of Morval Play Area Group. It mentioned the planning application for 19 houses adjacent to the Shortacross View housing estate and how negotiations were ongoing about the play land availability.

At 7.48 Councillor Dennis returned

8. **Planning: To consider** all matters relating to planning including applications received after the agenda is printed if time allows for their appropriate display within the parish.

8.1 PA17/03339: For information: Approved: Conversion and extension of barns and external works (revised design to PA10/07982) at Great Tregastick, Tregastick Lane, Widegates.

Noted

8.2 PA17/03516: For information: Approved: Listed building consent for conversion and extension of barns and external works (revised design to PA10/07982) at Great Tregastick, Tregastick Lane, Widegates. **Noted**

8.3 PA17/01700/PREAPP: For information: Closed Preapplication advice given re: proposed residential development and new access at land opposite Harding Meadow, Widegates. **Noted**

8.4 PA17/05300: For information: Approved: Change of use from pasture land to equestrian and construction of stables and a supporting barn at land South of The Chalet, Lower Wringworthy Farm, Morval. **Noted**

8.5 Terrace Crossing The Clerk informed the council that an appeal against a demolition order had not been upheld

8.6 PA17/05908 (alternative reference: PP-06161740): The Chair gave permission to Mr R Lancaster to speak as he was moving his car during public participation time. He raised concerns about additional traffic movement through the road adjacent to Looe Golf Club. Councillor Pearn expected that the infrastructure should be provided to match the development. He proposed that Morval Parish Council objected until more clarification was provided about the improvements to the infrastructure and Councillor Matthews seconded and was agreed by all present.

At 8.05 Councillors Pearn, Harding and Taroni left

8.7 PA17/04407: To discuss and to agree a response for this planning application and **to receive** the contents of an email received by the clerk from Hastoe Housing: Erection of 19 dwelling (10 affordable units and 9 open market units) new vehicular access, estate road, associated car parking and garden area at land opposite Hill House, 1 Lydcott Close Widegates. **The planning officer postponed making decision whether to the development until October. The potential benefits and drawbacks were explained. Following discussion the council supported the development in principle. It strongly backed the Morval Play Area Group and wished for the applicant support the Group's needs as their work will benefit the whole parish. Specifically**

this should include an area of no less than 800msq, a commitment to the ongoing maintenance of the Play Area once construction is completed, a contribution of £10,000 for the Road Traffic Order and £5,000 towards the costs of the Play Area Group. Finally there should be two parking spaces per dwelling. This was proposed by Councillor Kitson and Seconded by Councillor Chudleigh and agreed by all present.

At 8.20pm 05 Councillors Pearn, Harding and Taroni returned

9. Finance: To reconcile financial records and authorise payments to be made.

9.1 Tables for information:

9.1.1 The following payments were made during July

Chq No	Details	Amount
100908	Andrew Chudleigh – maintenance contract for Widegates Green for May 2017	45.90
100909	Clerk's expenses during June 2017	135.40
100910	Cornwall Council – clerk's salary for June 2017	611.65
	Total amount:	£792.95

9.2 Bank reconciliation: For information:

Finance summary and reconciliation for the period 19th June 2017 to 18th August 2017

Accounts record balance as at 19 th June 2017:	34,268.57
- Expenditure:	792.95
Accounts record balance as at 18 th August 2017:	33,475.62
	30,000.00
	63,475.62
Balance shown on bank statement – 19 th June to 18 th August	33,593.62
- Cheques not cashed	
100888	118.00
Held in Scottish Widows account	30,000.00
	63,475.62

9.3 Payment Authorisations: To authorise payments as detailed below for payment during September 2017. Proposed by Councillor Matthews, seconded by Councillor Pearn and agreed by all.

Details	Amount
Andrew Chudleigh – maintenance contract for Widegates Green for June 2017	45.90
Cornwall Council – clerk's salary for July 2017	611.65
Clerk's expenses during July/August 2017	28.30

Metherell Gard – printing of application PA17/04407 see item 9.4.4	30.00
Reading Room Committee – additional hire see item 9.4.4	10.00
Total amount	725.85

9.4 All other financial matters

9.4.1 Budget Monitoring Summary: For information Copies of the budget summary have been made available to each councillor and the public, marked 9.4.1 Council should note that stationary costs have gone over budget and with the current plans for public consultation it is likely that this line will be substantially over budget by the end of the financial year. **Noted**

9.4.2 Audit: For information. The external audit has been completed with no untoward incidents or suggestions having been made. The clerk has published the relevant documentation as required. **Noted**

9.4.3 Scottish Widows Account. To receive details of the change to the account held with Scottish Widows **Noted**

9.4.4 Delegated Authority. To receive details of a decision made by the clerk using delegated authority that will have a small financial cost attached to it. **Noted**

9.4.5 Laptop Computer. For information: The laptop is becoming increasingly more difficult to use due to its age and condition and Council should be mindful that it might need to include a figure for the purchase of a new one in its next budget. **Noted**

9.4.6 Poppy Wreath. To agree how much is to be spend on this year's wreath and **to agree** which wreath to order for the agreed spend. **It was agreed that the Chair would decide which wreath to select with a budget of £50.** Councillor Tamblyn proposed and Councillor Kitson seconded and it was agreed by all present at the meeting.

9.4.7 Election Costs: For information: The clerk has received notification that the invoice for the costs of the recent Parish Council and Cornwall Council elections will be raised towards the end of September. **Noted.**

10 Correspondence/reading material received by the clerk since the last Meeting, to include additional sheet detailing correspondence received since the agenda was delivered. Correspondence will be available reading at the meeting:

10.1 Contained in the reading file: For information:

- **Communities and Devolution Planning Newsletter x2 Noted**
 - Consultation on Planning Policy Documents 2017 – residents survey to be found at www.cornwall.gov.uk/planningpolicyconsultations or by telephone 0300 1234 151 **Noted**
 - **Localism: Town and Parish Council Update x2**
 - **Calc monthly newsletter** – includes legal topics for:
 - Protection of Ownerless Land and Village Greens (agenda item 15.1)
 - Reform of data Protection Legislation (agenda item 12.1.1)
 - Where next for Localism (agenda item 10.4)
 - Beyond Cover – news from Cornwall Fire, Rescue and Community Safety Service
- Noted**

10.2 North Cluster Update: To receive an update from this Group surrounding Public Footpath and Street Cleaning arrangements with Cornwall Council and **to agree** any further action. (?)

10.3 Boundary Review: To receive details contained in a report from CALC on this matter and **to agree** any further action required. Councillor Kitson proposed to invite Mr Lancaster to attend and Councillor Chudleigh seconded and it was agreed by all present at the meeting.

10.4 Localism: To receive an update on Localism from NALC and to agree any further action required. (?)

11 Forward Planning: For information. This document has been updated and made available to councillor and members of the public. **Noted**

At 8.38 a break was held for five minutes
Councillor Harding left the meeting at 8.45

12 Matters from the Clerk for discussion: Including correspondence received since the agenda was printed.

12.1 Reform of Data protection Legislation: Following the recent legal training attended by the clerk and Councillor Taroni, and the Legal Briefing about this matter received from NALC, the Council and the clerk need to bring the process of putting into place all that is required to ensure that the Council complies with the General Data Protection Regulations which are coming into force in May 2018. **Noted**

12.1.1. The Law is Changing: To ensure that the Council and all of its councillors are made aware of this. **All councillors in attendance were made aware of the upcoming change**

12.1.2 Auditing and Documenting the personal documentation held: To agree any extra resources to allow this to work. Councillor Chudleigh proposed that more clerk's time be made available as deemed necessary and Councillor Matthews seconded. It was agreed by all present at the meeting.

12.2.2 Citizens Advice – Rural Connectivity 2017: For information the clerk has completed the questionnaire received from this organisation as it was simple enough to complete and because the deadline to return it was before the date of the September meeting. **Noted**

12.3.3 The Outlook Magazine: For information: The Clerk is beginning to experience difficulties in obtaining the Council's copy of the magazine despite it being one of the criteria agreed by the Council for agreeing the grant awarded for it – "The clerk should be emailed a copy of each edition that is printed." (?)

12.4 Standards Committee: For information: Cornwall Council is looking to recruit new members to the Standards Committee. Details have been made available to the public via the notice boards, and this meeting and councillor have received details with the agenda marked 12.4 **Noted**

12.5 Clerk's Resignation: To receive this and any further action required. A committee was formed to interview candidates including Councillors Pearn, Taroni, Kitson and Chudleigh. Proposed by Councillor Taroni and seconded by Councillor Matthews.

12.6 Reading File: For information: The following documents have been received after the agenda was printed and are available in the reading file. **Noted**

- CALC Monthly newsletter

12.7 St Wenna Xmas Tree Festival: For information. An email has been received giving brief details of this year's event. This matter will be included on the October agenda for discussion. **Noted**

12.8 Public Consultation being held by Grace Community Church: For information, This is being held at Grace Community Rooms on Saturday 7th October from 9.30 to 12 noon to offer the community the opportunity to informally view its proposed plans for an exciting project and to ask questions and give their views and needs for the area in which the Church is involved. **Noted**

12.9/9.3 Payment Authorisations: To authorise payments as detailed below for payment during September 2017 alongside those listed under item 9.3, the invoices below having been received after the agenda was published

Details	Amount
Cornwall Council – clerk's salary for August 2017	611.65
Total amount: £1337.50	

12.10 Tredinnick Farm Shop Junctions: For information: A letter has been sent to the clerk by a resident of the parish in which they raise concerns about this junction. This matter will be included for discussion on the agenda for the October meeting.

13: Battle's Over: To receive a brief update on progress made with finding the beacon to be used for this event and **to agree** any further action required. **Councillor Taroni** to check with Bindown Golf Club if they have any knowledge of its whereabouts.

14: Public Consultations: To discuss the feedback given to the following recent public consultations and **to agree** any further action required:

14.1 Potential Uses for the Telephone boxes: Check about moving it and defibrillators. (?)

14.2 Neighbourhood Watch Scheme: Contact Daccwa

14.3 Change to usual service number 73 bus route: Councillor Pugh to investigate if there is any funding available.

14.4 Street Lighting in Moorview Estate (Consultation for Estate residents only) **No further action be taken.** Proposed by Councillor Kitson and Seconded by Councillor Chudleigh. It was agreed by all present at the meeting.

15 Land Ownership: To receive any updates on these two matters and **to agree** any further action required.

15.1 Land at Leyland: For information: The clerk has not managed to obtain the additional documents as agreed at the last meeting due to changes to the Land Registry site. **Noted.**

15.1.2 To discuss the information received from Cormac about its volunteer scheme and **to agreed** any further action required. **No further action taken (?)**

15.2 Car Park adjacent to the Reading Room: To discuss any response received from Cornwall Council about potential ways to reduce the problem that some residents face and **to agree** any further action required. **No further action taken (?)**

Councillor Chudleigh left the room at 9.24

16 Widegates Green: Following a reminder of what was suggested by Cormac at a meeting held for the Green on the 22nd July 2015 as detailed in the old report of that meeting marked as 16 and included with the agenda, **to discuss and to agree** what materials will be used for the fencing and handrail and how far across the Green the fencing should be erected so that the clerk can inform the Property Asset Department as required and arrange for a tender notice for the work agreed to be advertised. **It was agreed that wood should be used.** Councillor Pugh considered it as a possible use for Community Chest Money. Proposed by Councillor Pearn and Seconded by Councillor Matthews. It was agreed by all present at the meeting.

Councillor Chudleigh returned at 9.30

17 St Martin's Road/Sandplace Road Junction. To receive any response to the letter sent on the Council's behalf to Andrew Stevenson, Head of Highways and Infrastructure.

18 Road Traffic Order To discuss the document included with the agenda marked as 18 and following any advice received from the Highways Department **to agree** any further action required. Please note the comments made in red are those provided by Highways. **Councillor Kitson proposed that the School by made a priority. Councillor Taroni seconded.** It was agreed by all present at the meeting.

18.1 Trenode School Area: Council should note that a concern has been received by the clerk (12th August) about the dangers created by the parking at Trenode School. It may wish **to consider** this when prioritising matters it would like included in any RTO.

18.2 Barbican Developed as detailed under agenda item 8.5: Council should note that a concern has been received by the clerk about potential knock on effects to the roads in the parish should this application be approved. It may wish **to consider** this when prioritising matters it would like included in any RTO that it agrees.

18.3 Speed on the Main Morval Road: To receive Cormac's advice on the speed of the traffic along this road in response to a request form the clerk for clarification from it about incidents reported as having happened there. It may wish **to consider** this when prioritising matters it would like included in any RTO that it agrees. **Councillor Pugh to investigate**

Councillor Tamblyn left at 10.04

19: Superfast Broadband: For information: Sheryl Murray MP has sent a copy of an email that she has received recently from the Superfast Rollout Team explaining that they had expected the contract for the next part EU funded programme to be completed by the end of March. Dur to a delay in the signing the Team now expects it to be done by the end of August. **Noted.**

20. Shortacross housing Estate: To receive any update on the lighting for this estate.

21. New Business: *Members should note that no item/notion will be moved at a meeting unless it has been included on the agenda and the mover has given written notice of its wording to the clerk at least 7 clear working days before the meeting as per Council's agreed Standing Orders.*

21.1 Parking at Trenode School: To receive a concern received about the parking at Trenode School and **to agree** any further action required. **Councillor Tamblyn** proposed that a PCSO visit the parking area to advise parents and Councillor Pearn Seconded. It was agreed by all present at the meeting.

21.2 Parish Area Play Group: To receive legal advice and **to agree** any action required as a result of the report provided by the representative of this Group during the public time. **Noted** (?)

21.3 Waste Collections: To agree a response for the Waste Consultation being carried out by Cornwall Council that can be passed to CALC who are representing Parish and Town Councils in this consultation process. **The councillors thought that the service currently provided was amazingly positive.**

Date and Time of Next Meeting: 7.00 pm at the Reading Room, Widegates on Wednesday 4th October, 2017.

There being no further business, the meeting closed at 2215.