

A representative of the Reading Room Committee used this time to speak to the Council about matters surrounding the carpark adjacent to the hall. A recent meeting held between the Committee and residents had proved positive, however, the parking problem arose again following that meeting by users of the hall parking without consideration for the residents. Suggestions were made by the Hall Treasurer for the carpark to have car parking spaces marked or a sign erected requesting that people park thoughtfully to other users.

Councillor Matthews re-joined the meeting at 7.50pm

8. Planning:

8.1: Pre-Application Protocol: The clerk has given consent to Cornwall Council for it to publish Morval's details online as a Council that has adopted its pre-application protocol. **Noted**

8.2: Inspecting Land: Following discussion of the benefit gained when discussing applications if Councillor Kitson can inspect land beforehand when necessary and the protection offered to him in his role as Planning Portfolio Holder, it was **resolved that he be able to inspect land on behalf of the Council with at least one other councillor or the clerk when it was felt necessary to aid discussion of any planning application received.**

Proposed by Councillor Chudleigh, seconded by Councillor Kitson and agreed by all present at the meeting.

8.3: PA17/03760: Approved - Construction of an agricultural building at Dowland Farm Morval. **Noted**

8.4: PA17/01700/PREAPP: Pre-application advice for proposed residential development and new access at Land Opposite Harding Meadow. **Noted**

8.5: PA17/05300: Following discussion it was **resolved that the Council would support the application for a change of use from pasture land to equestrian use with stables and supporting barn at land south of The Chalet, Lower Wringworthy Farm, Morval alongside a request for any relevant soakaways to be included as part of the work.**

Proposed by Councillor Hutchins, seconded by Councillor Olver and agreed by all present at the meeting.

9. Finance:

9.1: Tables for information: **Noted**

9.1.1: The following payments were made during June:

Chq No.	Details	Amount
100901	Mrs L. Coles – Cost for attending a complaints meeting	40.41
100902	Mrs. L. Coles – Internal audit	180.00
100903	Cornwall Council – clerk's salary for April 2017	611.65
100904	Andrew Chudleigh – maintenance contract for Widegates Green for April 2017	45.90
100905	Andrew Chudleigh – maintenance for Widegates Green for Dec. '16, Jan., Feb. and March '17	152.72
100906	Clerk's expenses during May 2017	97.98
100907	Cornwall Council – clerk's salary for May 2017	895.44
Total amount:		£2,024.10

9.1.2: The following payments were received during June: **Noted**

Details	Amount
Transparency Fund Grant	371.16
Total amount:	
	£371.16

9.2: Bank reconciliation: Resolved that Councillor Taroni be authorised to sign the bank statement and the Income and Expenditure record as accurate documents that reflect the reconciliation below, Councillor Taroni having been previously provided with copies of those documents to check.

Proposed by Councillor Chudleigh, seconded by Councillor Matthews and agreed by all present at the meeting.

Finance Summary and Reconciliation for the period 19th May 2017 to 18th June 2017	
£	
Accounts record balance as at 19 th May. 2017:	35,921.51
- Expenditure:	2,024.10

+ income	371.16
Accounts record balance as at 18 th May. 2017	34,268.57
Held in investment accounts	30,000.00
	64,268.57
Balance shown on bank statement - 19 th May to 18 th June	36,202.28
- cheques not cashed:	
100888	118.00
100897	110.00
100903	611.65
100904	45.90
100905	152.72
100907	895.44
Held in Scottish Widows account	30,000.00
	64,268.57

9.3: Payment Authorisations: Resolved that the following payments be made during July including the late payment request received after the agenda was printed.

Proposed by Councillor Matthews, seconded by Councillor Hutchins and agreed by all present at the meeting.

Details	Amount
Andrew Chudleigh – maintenance contract for Widegates Green for May 2017	45.90
Clerk's expenses during May 2017	135.40
Cornwall Council – clerk's salary for June 2017	611.65
Total amount:	£792.95

9.4: All other financial matters:

9.4.1: Budget Summary: Copies of the budget summary have been passed to each councillor, uploaded to the web site and made available to the public at the meeting. **Noted**

9.4.2: Audit: All documentation has been posted on the Sandplace notice board and uploaded to the web-site as required. **Noted**

10. Correspondence/reading material received by the clerk since the last Meeting, including the additional sheet detailing correspondence received since the agenda was delivered.

10.1: Calc weekly updates x 1 (held in the reading file) **Noted**

- Pensions auto-enrolment
- Plunkett Foundation
- Section 137 expenditure

10.2: Radon: The clerk has received an email from a person concerned about radon in Cornwall. They have provided a link to a guide about this matter. Any councillor wishing to receive the link should contact the clerk. **Noted**

10.3: Yellow Fish Campaign: These events are part of the Looe Bathing Water Quality and further details can be obtained by contacting the Polraen Hotel. **Noted**

10.4: Electoral Review of Cornwall: Following discussion of the information received from the Boundary Commission and an email received from a resident of the parish it was **resolved that the response to the review being carried out by the Boundary Commission should be that the Parish Council agreed that 87 is the right number of councillors for Cornwall Council that would enable it to be able to make decisions effectively.**

Proposed by Councillor Chudleigh, seconded by Councillor Kitson and agreed by all present at the meeting.

10.5: Communities and Devolution Newsletter x 1 (held in the reading file) **Noted**

- Message from Adam Paynter, Leader of Cornwall Council

- Code of Conduct Training
- Council Tax Bills
- People's Choice Award

- 10.6: Community Network Notes:** (held in the reading file) **Noted**
- 10.7: Cornwall Community Flood Forum:** Letter of introduction held in the reading file. **Noted**
- 10.8: Cornwall Takes Tea with the World:** (held in the reading file) Details on planning a tea aimed at bringing together all members of the community including immigrant and migrant workers during this post Brexit time. **Noted**

11. Forward Planning: The following matters from this document were reviewed as follows:

- **Traffic and highways matters:**

A concern was voiced by Councillor Tamblyn that it appears that the majority of funding goes towards highway issues around Truro when some is needed to cover the costs of improving highways at Morval and other local areas too. Councillor Pugh explained that he had been at a recent meeting with the Chair of the Council where details had been provided of Cormac and its subsidiary companies receiving payment for carrying out administration work on behalf of Nottingham County Council. Councillor Pugh had raised his own concerns about highways matters in Morval at this meeting and he supports Councillor Tamblyn's concern that more money should be spent in the South East Cornwall area.

As agreed at the last meeting, Highways matters that could be considered for inclusion in an RTO were brought to the meeting by councillors that the clerk will put into a single document for discussion at the next meeting.

- **Grit bins:** Councillor Chudleigh to find an appropriate location for a grit bin to be placed on a "suck it and see" basis.

- **Street lighting along main Widegates Road:**

Recent feedback from Cormac, obtained by the clerk with the assistance of Cornwall Councillor Pugh, was passed onto the meeting – the street lights should be erected within a month.

- **Village Green matters** – to be discussed under item 12.4

- **Street lighting for Morview Road:**

Following discussion, it was resolved that the Council would seek public opinion on this matter by holding a public consultation event for 30 minutes before the start of the September meeting and by letter to be typed by the clerk and delivered either with the Outlook or posted through each letter box on the Lyd Lane Estate by her and Councillor Taroni.

Proposed by Councillor Kitson, seconded by Councillor Taroni. Six voted in favour and two voted against – carried.

- **Bridleways**

- **Travellers' site**

Following an update on action currently being carried out by Cornwall Council to ensure access is available for the two bridleways in the parish, it was **resolved that as this document is about goal setting for the Council, both of these headings should be removed from it on the understanding that the clerk would include either matter on the agenda should it need discussing by the Council. In addition, any parishioners raising concerns about bridleways being inaccessible should be signposted to the clerk so that a paper trail of documentary evidence could be compiled that would support any request to Cornwall Council for them to be maintained.**

Proposed by Councillor Chudleigh, seconded by Councillor Matthews and agreed by all present at the meeting.

The clerk will update this document accordingly.

12. Matters from the Clerk for discussion: Including correspondence received since the agenda was printed. Extra attachment will form part of the minutes.

- 12.1: Code of Conduct Training:** Following discussion of potential costs, it was **resolved that a bespoke package be arranged with CALC that would cover the Code of Conduct, good councillor practice**

and chairmanship skills. This package to be delivered later in the year and with invitations sent to surrounding Councils who could be charged for attending.

Proposed by Councillor Kitson, seconded by Councillor Chudleigh and agreed by all present at the meeting.

12.2: Website Monitoring: The monitoring page of the web-site continues to show that the site is accessed frequently with many documents being opened and potentially read. Following a particular spike of interest in June, it would appear that the site continues to be public money well spent by the Council that offers the public the opportunity to keep abreast of Council business. **Noted**

12.3: Environmental Services: A representative of this Cornwall Council department has been booked to speak about the role of the Environmental Services at the start of the Council meeting to be held on the 6th September. **Noted**

Councillor Chudleigh left the room at 8.40pm.

12.4: Widegates Green: Following discussion of the matters contained in the summary provided by the clerk and brought about as a result of the recent monitoring meeting with the contractor the following resolutions were agreed:

- **Resolved that the work available at the Green, identified as part of the original risk assessment carried out by the clerk and Councillor Matthews be put out to tender.** Fencing and handrails to be erected, materials to be supplied by the successful contractor.

Proposed by Councillor Hutchins, seconded by Councillor Harding and agreed by all present at the meeting.

- **Resolved that following confirmation being received from the Gardening Club, the two large wooden tubs at the front of the Green to be given a coat of wood preservative to prolong their life by the Council's contractor and the broken plank of wood be replaced as part of that work. Council to pay for this work to be carried out.**

Proposed by Councillor Kitson, seconded by Councillor Matthews and agreed by all present at the meeting.

- **Following the advice received from Cormac and its requirements for carrying out the work, it was resolved that any additional work for maintaining the strip of grass from the Trenode School corner to the Village Green be discussed again as part of the next gardening contract discussions.**

Proposed by Councillor Kitson, seconded by Councillor Taroni and agreed by all present at the meeting.

Councillor Chudleigh returned to the meeting at 8.55pm.

12.5: Standing Orders: **Resolved, following a request from the clerk that the word "working" be added to Standing Order 9b so that it reads "seven clear working days".**

Proposed by Councillor Taroni, seconded by Councillor Matthews and agreed by all present at the meeting.

12.6: Boundary Commission Review: Dealt with as part of item 10.4,

12.7: Cornwall Legal Town and Parish Council Summer Event: Councillor Taroni and the clerk will be attending this event on the 11th July. **Noted**

12.8: GWR's Customer and Communities Improvement Fund: Details of this grant fund available passed to the Play Area Group. **Noted**

12.9: Communities and Devolution Bulletin: Details of Cornwall Council's agreed priorities, values and aims were passed on to the meeting. **Noted**

12.10: Communities and Devolution Bulletin: Details of a residents' survey being carried out by Cornwall Council was passed on to the meeting. **Noted**

12.11: Hastoe Housing: Details of a concern raised by a resident and the action taken to reduce potential hazards to road users were passed onto the meeting. Both Hastoe and Cormac have been made aware. **Noted**

12.12: Payment Authorisations: Dealt with as part of item 9.3.

12.13: Burying of Rubbish: The Environmental Agency has carried out some work with the landowner and there should be no further knock on effect to the parish. **Noted**

12.14: 2017 Off-Street Consolidation Order: Following one councillor voicing objection to the clerk responding to this consultation which had a strict closing date, without the Council having time to discuss it, no response will be given.

12.15: Annual Leave: The clerk will need to take some leave during either July or August. Once the dates are known, she will ensure that the Chair is informed. **Noted**

13: Battle's Over: Deferred to next meeting.

14. Bus Service during the Sandplace Diversion: Following a favourable response from St. Martin's Parish Council, following it carrying out its own door to door consultation of this matter, it was **resolved that a public consultation be carried out before proceeding any further to establish public opinion for a permanent proposed change of bus route. Clerk to check out if Outlook could be used again and the matter to be included as part of the consultation event to be held before the start of the next meeting.** Proposed by Councillor Chudleigh, seconded by Councillor Matthews and agreed by all present at the meeting.

15. Neighbourhood Watch Scheme and Telephone Boxes: Deferred to next meeting to allow time for more responses to be received.

16. Draft Complaints Policy/Procedure: **Resolved that the reviewed policy agreed at the last meeting be adopted.** Proposed by Councillor Matthews, seconded by Councillor Chudleigh and agreed by all present at the meeting.

17. Land Ownership: To receive any updates on these two matters and **to agree** any further action required.
17.1: War Memorial Land:

Councillor Olver read out a statement to the Council and then left the meeting at 9.20pm

Following discussion the following resolutions were agreed:

- **Resolved that the clerk contact the parishioner mentioned by Councillor Olver to check out their understanding of ownership of the piece of land upon which the Memorial stands.**

Proposed by Councillor Matthews, seconded by Councillor Taroni and agreed by all present at the meeting.

- **Resolved that if no new information was obtained by carrying out the resolution above, the clerk should apply to the Land Registry for the relevant full documentation about the piece of land.**

Proposed by Councillor Taroni, seconded by Councillor Chudleigh and agreed by all present at the meeting.

- **Resolved that the Memorial be included on the Council's Asset Register.**

Proposed by Councillor Kitson, seconded by Councillor Chudleigh and agreed by all present at the meeting.

- **Resolved that a volunteer event be organised at the same time as the next regular Aunt Sally event to carry out the work required, identified during a recent risk assessment that was brought about following a complaint to the Council, to reduce potential trips and falls hazards. The clerk was instructed to invite Morval PCC members and the Gardening Club to be part of the event.**

Proposed by Councillor Chudleigh, seconded by Councillor Matthews and agreed by all present at the meeting.

Councillor Tamblyn will supply topsoil.

Councillor Olver returned to the meeting and Councillor Matthews left it at 9.40pm

17.2: Car Park adjacent to the Reading Room: **Following discussion of the matter it was resolved that the clerk approach Cornwall Council to establish if parking spaces can be marked out in the carpark.**

Proposed by Councillor Chudleigh, seconded by Councillor Olver. Four supported the motion and one voted against – carried.

In addition, it was **resolved that the clerk check out with Cornwall Council whether or not a sign could be erected in the grass reminding users to park with consideration to residents.**

Proposed by Councillor Tamblyn, seconded by Councillor Chudleigh and agreed by all present.

Councillor Matthews returned and Councillors Harding, Olver, Kitson and Hutchins left the meeting at 9.52pm. The meeting remained quorate.

18: Portfolio Holder Positions: Following discussion of the vacant position as Portfolio Holder for Bridleways and Footpaths, there being no Portfolio Holders for other groups in the Parish and Councillor Hutchins interest in bridleways matters, it was **resolved that no councillor act as a Portfolio Holder for the Play Area Group. Instead Councillors Olver and Hutchins could share the role of Portfolio Holders for Bridleways and Footpaths.**

Proposed by Councillor Chudleigh, seconded by Councillor Matthews and agreed by all present at the meeting.

19: Parish Play Area: The clerk has written a letter of intention and passed it to the Treasurer of the Play Area Group as agreed at the June meeting under agenda item 19. **Noted**

Councillors Kitson, Olver, Harding and Hutchins returned to the meeting at 9.55pm.

20: New Business:

20.1: Alteration to Road Signage: Following receipt of details of a potential alteration to signage on the A387 in the vicinity of the junction for St Martin's Road/Sandplace Road and after brief discussion of the likely consequences this would have to the parish, it was **resolved that the clerk write on behalf of the Council to reject this proposal stating the negative knock on effects that the parish could suffer if it were to go ahead.**

Proposed by Councillor Kitson, seconded by Councillor Chudleigh and agreed by all present at the meeting.

Before the meeting closed, the clerk asked if anybody knew of the family of Samuel Symons, deceased, please would they contact her.

Date and Time of Next Meeting: 7.30 pm at the Reading Room, Widegates on Wednesday 6th September, 2017.

There being no further business, the meeting closed at 2200.