

Supplementary Notes to accompany the Agenda for the Meeting on Wednesday 3rd May, 2017 at Widegates Reading Room at 7.30 pm of Morval Parish Council.

Present:

Chair:					
Vice-Chair					
Parish Councillors:	R. Dennis,	P. Harding,	G. Tamblyn,	S. Hutchins,	J. Kitson
	P. Taroni,	C. Pearn,	T. Chudleigh,	V. Olver,	B. Matthews
Cornwall Councillor:	R. Pugh				

Declarations of Acceptance of Office: To complete Declarations of Acceptance of Office.

- 1: Election of Chair: To elect** a Chair and **to receive** their Declaration of Acceptance of Office
- 2: Election of Vice-Chair: To elect** a Vice-Chair and **to receive** their Declaration of Acceptance of Office
- 3: Apologies for Absence: To receive** any apologies for absence given previously to the clerk.
- 4: Declarations of Interest:**
 - 4.1: To receive** completed Declarations of Interest Forms from all councillors.
- 5: Minutes: To acknowledge** the minutes of the Annual Parish Council Meeting of 4th May 2016 previously approved at the meeting held on 1st June 2016 under item 4.
- 6: Induction: To participate** in a short induction for all members
- 7: Portfolio Holders: To agree** necessary portfolio holder positions and **to appoint** respective Portfolio Holders. The current portfolio holder positions are as follows:
 - Footpaths and Rights of Way
 - Planning
 - Tourism and Leisure
 - Farming and Agriculture
 - Education
 - Matters relating to Looe
 - Widegates Village and “Green”
- 8: Committees: To agree** any necessary committees or working groups and **to appoint** members to any agreed. Currently, the Council has no committees, working parties etc.
- 9: Forward Planning: To review** the forward planning/goals document and **to agree** any new ones. Councillors have been provided with the document as it currently stands with the agenda marked as 12.
- 10: Training Needs:**
 - 10.1: To agree** which Code of Conduct training sessions each councillor will attend as per the Council’s Standing Orders.
 - 10.2: To agree** whether or not a talk from a Cornwall Council Planning Officer should be included on a future meeting agenda.
 - 10.3: To agree** any other training needs identified by councillors.
- 11: New Council: To receive** contact details for members of the new Council – included with the agenda marked as 14 or included within the councillor files for new councillors at the meeting.
- 12: Audit: To receive** the internal auditors report.
- 13. Conclusion of Complaints: To discuss** the complaints received against the Council and **to agree** any action that might bring them to a positive conclusion.

Date and Time of next Council Meeting: 7.30 pm at the Reading Room, Widegates on Wednesday 7th June, 2017.

There being no further business, the meeting closed at