

MORVAL PARISH COUNCIL

Parish Clerk Lynnette Sutton

Elnor, Tremabe Lane,
Dobwalls, Cornwall, PL14 6JT
e-mail: morvalparish@aol.com

Tel 01579 326152

Date: 7th May 2017

I hereby give notice that the Annual Meeting of the Morval Parish Council will be held at the Widegates Reading Room on Wed 17th May 2016 at 7.30 pm.

AGENDA

All councillors to complete Declarations of Acceptance of Office forms

- Agenda Item 1:** Election of **CHAIR** and receipt of the Chair's Declaration of Acceptance of Office
- Agenda Item 2:** Election of **Vice-CHAIR** and receipt of the Vice-Chair's Declaration of Acceptance of Office
- Agenda Item 3:** **Apologies for Absence:**
- Agenda Item 4:** **Declarations of Interest:** To receive completed Declarations of Interest Forms from all councillors.
- Agenda Item 5:** To **acknowledge** the minutes of the Annual Parish Council Meeting of 4th May 2016 previously approved at the meeting held on 1st June 2016 under item 4.
- Agenda Item 6:** To **participate** in a short induction for all members
- Agenda Item 7:** To **agree** necessary portfolio holder positions and **to appoint** respective Portfolio Holders
- Agenda Item 8:** To **agree** any necessary committees or working groups and **to appoint** members to any agreed.
- Agenda Item 9:** To **review** the forward planning/goals document and **to agree** any new ones.
- Agenda Item 10:** **Training Needs:**
- 10.1:** To **agree** which Code of Conduct training sessions each councillor will attend as per the Council's Standing Orders.
- 10.2:** To **agree** whether or not a talk from a Cornwall Council Planning Officer should be included on a future meeting agenda.
- 10.3:** To **agree** any other training needs identified by councillors.
- Agenda Item 11:** To **receive** contact details for members of the new Council.
- Agenda Item 12:** **Audit:** To **receive** the internal auditors report
- Agenda Item 13:** To **bring** to a conclusion any outstanding matters received as part of the complaints made against the Council.

Yours faithfully

L. Sutton

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