



The Chair suspended the meeting at 7.45pm to allow cars to be moved in the car park and it resumed at 7.47pm.

**8. Planning:**

**8.1: PA17/03251:** After discussion it was resolved that the Council would support this application, a proposed extension to Hollyoaks, Shortacross, Widegates.

Proposed by Councillor Kitson, seconded by Councillor Chudleigh and agreed by all present at the meeting.

Councillors Dennis and Hutchins left the meeting at 7.50pm.

**8.2: PA17/03516:** After discussion it was resolved that the Council would support this application, listed building consent for the conversion and extension of barn and external works (revised design to PA13/00156), whilst politely requesting that the access onto the B3252 and the private lane leading to the property be improved in quality.

Proposed by Councillor Spencer, seconded by Councillor Pearn. Six voted for the proposal and one voted against – carried.

**8.3: PA17/03339:** After discussion it was resolved that the Council would support this application, for the conversion and extension of barn and external works (revised design to PA13/00156), whilst politely requesting that the access onto the B3252 and the private lane leading to the property be improved in quality.

Proposed by Councillor Spencer, seconded by Councillor Pearn. Six voted for the proposal and one voted against – carried.

Councillors Dennis and Hutchins re-joined the meeting at 8.02pm.

**8.4: PA17/03760:** After discussion it was resolved that the Council would positively support this application due to its agricultural nature, construction of an agricultural building at Dowland Farm, Morval.

Proposed by Councillor Spencer, seconded by Councillor Pearn and agreed by all present.

**9. Finance:**

**9.1: Tables for information:**

**Noted**

**9.1.1:** The following payments were made during March:

Chq No.	Details	Amount
100888	SLCC – membership as agreed at the budget planning in December 2016	118.00
100889	Morval PCC – grant award as agreed during November '16 meeting	300.00
100890	The Outlook Magazine – grant awarded as agreed during November '16 meeting	352.50
100891	Cornwall Council – clerk's salary for February 2017	605.80
100892	Clerk's expenses during March 2017	86.29
100893	WesternWeb Ltd – website hosting and domain name	104.40
100894	Pluss – confidential shredding	24.00
<b>Total amount:</b>		<b>£1,590.99</b>

The clerk explained that as yet the 25hours of TOIL due to her had not yet been paid but she was expecting to receive it with her May salary

**9.1.2: The following payments were received during March:**

Details	Amount	
Cornwall Council – CTS Grant	313.23	
Cornwall Council - Precept	5,933.50	
Rental payment for Trenode Field	275.00	
<b>Total amount:</b>		<b>£6,521.73</b>

**9.2: Bank reconciliation:**

**Noted**

**Finance Summary and Reconciliation for the period 19<sup>th</sup> March 2017 to 18<sup>th</sup> April 2017**  
£

Accounts record balance as at 19 <sup>th</sup> Mar. 2017:	31,209.89
- Expenditure:	1,590.99
+ income	6,521.73
Accounts record balance as at 18 <sup>th</sup> March. 2017	36,140.63
Held in investment accounts	30,000.00
	<b>66,140.63</b>
Balance shown on bank statement - 19 <sup>th</sup> Mar. to 18 <sup>th</sup> Apr.	37,540.93
- cheques not cashed:	
100888	118.00
100889	300.00
100890	352.50
100891	605.80
100894	24.00
Held in Scottish Widows account	30,000.00
	<b>66,140.63</b>

**9.3: Payment Authorisations:** Following a brief update from the clerk of matters surrounding the annual insurance policy it was resolved that the payments detailed below, including those received after the agenda was printed detailed under item 19.9, be made during May 2017. Proposed by Councillor Hutchins, seconded by Councillor Pearn and agreed by all present at the meeting.

Details	Amount
Cornwall Council – clerk’s salary for March 2017	605.80
CALC – annual membership for 2017/18	263.11
Reading Room – annual hall hire payment	110.00
Clerk’s expenses during April 2017	29.95
CALC – Good Councillor Guides re: the election	30.80
Zurich Municipal	315.52
<b>Total amount:</b>	<b>£1,355.18</b>

**9.4: All other financial matters:**

**9.4.1: Budget Summary:** Copies of the final budget summary for the financial year 2016/17 have been passed to each councillor, uploaded to the web site and made available to the public at the meeting. **Noted**

**9.4.2: Cheque number 100894:** Following an error made to the year on this cheque, the two signatories initialled the correction made by the clerk.

**9.4.3: Audit:** Following each councillor having been provided with a full copy of the finance report prepared by the clerk and a completed copy of Section 2 of the Audit form, it was **resolved that the Chair be given the authority to sign Section 2 as an accurate record ready for submission to the external auditors.** Proposed by Councillor Chudleigh, seconded by Councillor Harding and agreed by all present. The document was signed.

In addition, the clerk informed the meeting that the period for the exercise of electors’ rights will run for 30 working days from the 26<sup>th</sup> June to the 4<sup>th</sup> August inclusive unless a bank holiday is declared that affects this period. **Noted**

**10. Correspondence/reading material received by the clerk since the last Meeting, including the additional sheet detailing correspondence received since the agenda was delivered.**

The following correspondence was available for reading at the meeting: **Noted**

- Cornwall Council Special Bulletin re: appointment of members to the Cornwall Countryside Access Forum
- Cornwall Council Special Bulletin re: update on the Town Parking Review April, 2017.
- Calc Weekly Newsletter:

- Calc membership
- Social media training
- Audit advice
- Elections information
- Nalc Employment Briefing
- Communities and Devolution Newsletter
  - Planning matters

11. **Battle's Over:** An update has been received on this event and copies of have been passed to councillors for their attention. The clerk has printed a copy of the full guide and Morval Parish Council is listed in it under the acknowledgements made of the organisations taking part. Further enquiries will be made to the Golf Club to try and establish the whereabouts of the beacon. **Noted**
12. **Elections 2017:** Both candidate lists and the Notice of Particulars of the Election Agents have been displayed on all four noticeboards. Following the invitation made at the Annual Parish Meeting, the advice provided by the Monitoring Officer to the clerk was passed to each councillor for their attention. **Noted**
13. **War Memorial Request:** The clerk has written to the relative as requested at the last meeting and received confirmation that the family are still undecided as to how they wish to proceed. **Noted**
14. **Community Heartbeat Trust:** No suggestions have been received by the clerk as to how the two phone boxes might be used in the future and so the matter will be included on the agenda for the June meeting for further discussion. **Noted**

**Councillor Chudleigh left the meeting at 8.15pm**

15. **Tree Planting:** No response received yet from the Reading Room Committee re: the planting of a tree on the Village Green. A member of the Committee was at the meeting and explained that the Committee has not met yet. **Noted**

**Councillor Chudleigh returned to the meeting at 8.16pm.**

16. **Car Parking Concerns:** No response received yet from the Reading Room Committee re: the concerns raised by a resident about parking in the Reading Room car park. Cornwall Councillor Candy informed the meeting ownership of the car park belonged wholly to Cornwall Council. **Noted**
17. **Hastoe:** The clerk briefly explained that this matter remains on-going with Hastoe currently waiting for SSE to install the streetlights. **Noted**
18. **Morval PCC:** The clerk briefly explained that despite the best efforts of herself and the Secretary of the PCC, no date has been agreed upon yet that suits all members of both organisations. **Noted**
19. **Matters from the Clerk for discussion:** Including correspondence received since the agenda was printed. Extra attachment will form part of the minutes.
- 19.1: **Risk Assessment:** A risk assessment of the Memorial and the piece of land that it stands on has been completed. The clerk will try to establish ownership of the land in time for the meeting in June ready for Council to discuss the matter. **Noted**
- 19.2: **Forward Planning:** No changes to this document this month. **Noted**
- 19.3: **Complaints:** Two complaints have been received by the clerk, one of which is being dealt with following the Council's Complaints Procedure whilst the other complainant has been provided with the contact details for the Monitoring Officer. **Noted**
- 19.4: **Road Closures: For information:** Notice has been received of several planned for the parish in the coming months due to surface treatment works that are to be carried out. A full list is available on the Council's website. **Noted**
- 19.5: **Annual Insurance:** The new policy schedule has been received from the insurers. If there are no objections, the clerk would suggest that payment is made at this meeting as the current policy expires before the next monthly meeting. The clerk has checked it and has discussed it with the insurers and there are no obvious causes for concern. Dealt with under item 9.3

- 19.6: PA17/00578/PREAPP:** Closed – pre-application advice given for proposed residential development with new access at land north of Little Chimneys, Widegates. **Noted**
- 19.7: Calc Newsletter:** Received and included in the reading file. **Noted**
- 19.8: Transparency Fund:** The clerk has received the final years claim form for funding from this fund and will be submitting it in the coming weeks. Having also received a check list giving the criteria that should be met to ensure compliancy with the Transparency Code, Council reviewed it and was satisfied that it meets the criteria expected. **Noted**
- 19.9: Payment Authorisations:** Late payment requests dealt with under item 9.3.
- 20. New Business:**
- 20.1: Bridleways:** Following a concern received by the clerk from Councillor Hutchins, the Highways Department provided an update on the number of bridleways affected and the current work it was engaged in with landowners that might improve these lanes. **Noted**
- 20.2: Cornwall Land Community Trust:** Following a brief discussion of the presentation made at the Annual Parish Meeting by a representative of this organization, it was **resolved that the clerk write to offer the Council's thanks but at this time no further action be taken.**  
Proposed by Councillor Kitson, seconded by Councillor Chudleigh and agreed by all present at the meeting.
- 20.3: Neighbourhood Watch Scheme:** Following the presentation made at the Annual Parish Meeting, and a request made by the organisation, the clerk will include the matter for discussion on the June agenda. **Noted**
- 20.4: Diversionary Bus Route:** Following receipt of an email from a resident containing his observations of the recent diverted bus route due to the road closure at Sandplace, the clerk will include this matter for discussion on the June agenda. **Noted**

**The Chair offered her thanks to everybody for their support during the last twelve months.**

**Date and Time of Next Meeting: Annual Council Meeting at 7.30 pm at the Reading Room, Widegates on Wednesday 17<sup>th</sup> May, 2017.**

**There being no further business, the meeting closed at 2052.**