

8.1: Terras Crossing Appeal: The clerk has submitted the comments as submitted to Cornwall Council for the two applications it commented on for this property. **Noted**

9. Finance: To reconcile financial records and authorise payments to be made.

9.1: Tables for information: The following payments were made during February: **Noted**

Chq No.	Details	Amount
100881	Clerk's expenses during January 2017	14.75
Total amount:		£14.75

9.2/15.12: Bank reconciliation: For information:

Finance Summary and Reconciliation for the period 19 th January 2017 to 18 th February 2017	
£	
Accounts record balance as at 19 th Jan. 2017:	34,994.05
- Expenditure:	14.75

Accounts record balance as at 18 th Feb. 2017	34,979.30
Held in investment accounts	30,000.00

	64,979.30
Balance shown on bank statement - 19 th Jan. to 18 th Feb.	34,979.30
Held in Scottish Widows account	30,000.00

	64,979.30

9.3: Payment Authorisations: Resolved that the payments detailed below, excepting the payment to the Parish Play Area Group, be made during March 2017.

Proposed by Councillor Chudleigh, seconded by Councillor Kitson and agreed by all present at the meeting.

Details	Amount
Clerk's expenses during January 2017	14.75
Cornwall Council – clerk's salary for January 2017	605.80
Reading Room Committee – hire of hall for Play Area public consultation event (6th April, '16, item 17.3)	20.00
Morval Play Area Group – Film fundraising event (6 th April, '16, item 17.3)	36.99
Queensbury Shelters	6033.00
Clerk's expenses during February 2017	55.61
Cornwall Council – Planning training	20.00
Total amount:	£6,749.16

9.4: All other financial matters:

9.4.1: Budget Summary: Copies of the budget summary have been passed to each councillor, uploaded to the web site and made available to the public at the meeting. **Noted**

10. Correspondence/reading material received by the clerk since the last Meeting, including the additional sheet detailing correspondence received since the agenda was delivered.

The following correspondence was available for reading at the meeting: **Noted**

- Cornwall Council Communities and Devolution Newsletter x 3
- Calc Weekly Roundups
 - SW Local Councils Conference to be held on the 16th Match at Taunton RFC. £60 + VAT per candidate. Please let the clerk know if anybody wishes a place booked.
 - Update legal topics on contracts and negligence
 - Neighbourhood planning
 - Campaign to end loneliness
 - Charter for Trees, Woods and People

- Business Rates Retention
- Housing White Paper

- 11. Forward Planning:** This document has been updated and a copy of has been passed to each councillor, marked, made available to the public either at the meeting or on the website. **Noted**
- 12. Nomansland Bus Shelter:** The clerk confirmed that the bus shelter had now been erected and the bus stop pole, flag and timetable had all been put in place at the safer location. Thanks to the clerk and Council had been received in writing from a parishioner. The clerk was requested to include this news in the Council's next entry in the Outlook. **Noted**
- 13. Parish Play Area Project:**
- 13.1: Feedback of progress:** Feedback received as part of the public time.
- 13.2: Finances:** Having used some of the finances agreed at the meeting held on the 6th April, '16 under item 17.3, the clerk has provided the Group with a reference sheet detailing what finances it still has available from the Council. Advice received from the Internal Auditor means that whilst the Group is a separate body from the Council, it will need to submit a Grant Application for any further funding over the originally agreed £100. **Noted**
- 13.3: Separate Body v Council Body:** The Council agreed at its meeting held on the 7th December, 2016 under item 15.6 that the Group should be independent of it. Concerns were raised about the effect on VAT that this status could create for the Group at the meeting held in February 2017. Whilst in keeping with the Council's Standing Orders nothing can be changed currently, the clerk has checked out with five other parish councils how play areas are managed in those parishes and provided this information on management styles to the Council ready for discussion at future meetings. **Noted**
- 14. Morval PCC:** Following a response from the PCC with a suggested date for the meeting the clerk was asked to check with individual councillors over the phone when councillors had access to their diaries who could attend and who couldn't.
- 15. Matters from the Clerk for discussion:** Including correspondence received since the agenda was printed. Extra attachment will form part of the minutes.

Councillor Chudleigh left the room at 7.40 pm

15.1: Widegates Green:

15.1.1: Handrail for the steps at the Green: Following a lengthy discussion about responsibilities and work required, it was agreed that Councillor Hutchins would represent the Council and would meet with Mr. Matthews to try and progress this matter.

15.1.2: The clerk gave a brief update of progress made with Openreach re: the potential hazards caused by the manhole covers. Openreach have no objections to the Council arranging for the work required to the uneven surface to be carried out.

Councillor Chudleigh returned to the meeting at 7.51 pm

15.2: Annual Parish Meeting: Notices have been placed advertising this meeting which will begin at 6.30pm on the 5th April. **Noted**

15.3: PCSO's: In response to the letter sent on behalf of the Council expressing its concern that the numbers of PCSO's will be reduced in the future, a reply has been received from The Police and Crime Commissioner suggesting that a copy be sent to the Chief Constable which the Council agreed the clerk should do.

15.4: Model Publication Scheme: Following a review of the charges within this document it was resolved that the cost per sheet for any A3 copies provided would be £1.00.

Proposed by Councillor Chudleigh, seconded by Councillor Taroni and agreed by all present at the meeting.

15.5: Councillor Peter Hunt:

- 15.5.1: Election Process:** After consideration of the information provided to the clerk by Electoral Services it was **resolved that the Council would fill the vacancy as part of the electoral process in May.** Proposed by Councillor Chudleigh, seconded by Councillor Kitson and agreed by all present at the meeting.
- 15.5.2: Bank Account:** **Resolved that the Chair be given authority to sign the letter to the bank requesting that Councillor Hunt's name be removed from the signatory list.** Proposed by Councillor Chudleigh, seconded by Councillor Dennis and agreed by all present at the meeting.
- 15.6: Widegates Village Highways Matters:** Two areas of concern have been raised with the clerk which she has passed onto Cormac for attention as follows: Large pothole at the bottom of the one way lane running adjacent to the village hall and a blocked drain at the top of this lane. **Noted**
- 15.7: Shortacross View Residential Estate:** Councillor Taroni gave an update on progress being made with the outstanding work on the estate now that Cormac has begun carrying it out. **Noted**
- 15.8: Mrs Maureen Matthews:** The clerk received the sad news that Mrs Matthews had passed away on the evening of the 19th February. **Noted**
- 15.13: TOIL:** Following the agreement by the Council at the last meeting to pay the clerk for any TOIL that she has at the end of this financial year, the clerk will try to take a week off work from the 13th to the 17th March inclusive to reduce the number of Toil hours outstanding. **Noted**
- 15.14: 2017 Elections:** The clerk has not yet received a date for when she can collect the election application packs. Once collected she will distribute them to the existing members of the Council. Some interest has been shown by parishioners interested in putting themselves forward for the next term of office. **Noted**
- 15.15: Western Morning News:** The clerk received an email from a reporter working for the Western Morning News asking for a statement with regards the Council's decision surrounding the War Memorial which the Chair has given. **Noted**
- 15.16: Jack Pearce Bowden:** An email has been received requesting that the Council consider having this man's name included on the War Memorial. In following the Council's policy, a copy of the War Memorial Policy has been sent with assurance that the matter will be included on the agenda for discussion at the meeting to be held in January 2018. **Noted**
- 16. Superfast Broadband:** The clerk wrote to ask Cornwall Council to support the installation of Superfast Broadband in the Sandplace area as requested at the last meeting and received an email reply from Julian Cowans. Following advice given to the clerk by a third party it was **resolved that the clerk write to Sheryll Murray MP to request her support for this matter.** Proposed by Councillor Chudleigh, seconded by Councillor Spencer and agreed by all present at the meeting.
- 17: English Heritage:** Following discussion of this matter, it was **resolved that the clerk respond to English Heritage advising that the Council agrees with its assessment of the War Memorial but stating also that as the listing of the Memorial is unlikely to be in the financial interests of the parish, it does not support it being listed.** Proposed by Councillor Kitson, seconded by Councillor Chudleigh and agreed by all present at the meeting.
- 18. Neighbourhood Watch:** Following discussion of the letter received, it was **resolved that the clerk write to the Neighbourhood Watch Group with details of the content of the letter.** Proposed by Councillor Spencer, seconded by Councillor Chudleigh and agreed by all present at the meeting.
- 19. New Business:**
- 19.1: Outlook Grant:** Having had the opportunity to read the response letters received from the Outlook Team and the PCC, it was **resolved that a brief letter be sent to both organisations advising that their letters had been received and the contents noted.** Proposed by Kitson, seconded by Councillor Hutchins and agreed by all present.
- 19.2: Potential New Residential Scheme at Widegates:** Following the Council's request to the developers for a second public consultation event, the developer advised that this would not be possible due to the time scale for submitting the application. Cornwall Councillor Candy advised that it was likely that Cornwall Council would expect a second event to be held. **Noted**

19.3: Meeting start times: Following a brief discussion of Councillor Hutchins original proposal to start all meetings at 7.00 pm, it was **resolved that this matter be discussed and decided once the new Council was in place in May.**

Proposed by Councillor Hutchins, seconded by Councillor Dennis and agreed by all present at the meeting.

19.4: Battle's Over: Following discussion of the request received, it was **resolved that the Council would take part in this event and the clerk should contact the Golf Club to request if its land could be used for the purpose of holding a beacon lighting event in recognition of the end of the First World War.**

Proposed by Councillor Chudleigh, seconded by Councillor Hutchins and agreed by all present at the meeting.

19.5: Standing Order Amendment: Having had the amendment suggested by Calc prior to the meeting to read, it was **resolved that the Standing Orders be altered to reflect the amendment.**

Proposed by Councillor Spencer, seconded by Councillor Kitson and agreed by all present at the meeting.

Resolved that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, item 20 would be held in a private session to protect any sensitive information discussed.

Proposed by Councillor Spencer, seconded by Councillor Chudleigh and agreed by all present at the meeting.

The public left the meeting at 9.05 pm.

20: Contract Tenders:

Councillor Chudleigh left the room at 9.05pm

20.1: Widegates Green: Following discussion of the three applications submitted it was **resolved that the contract for the next twelve months be offered to Andrew Chudleigh.**

Proposed by Councillor Taroni, seconded by Councillor Hutchins and agreed by all present at the meeting.

Councillor Chudleigh returned to the meeting at 9.10 pm.

Councillor Dennis left the meeting at 9.10 pm.

20.2: Trenode Field: Following discussion of the application submitted it was **resolved that the rental of the field for the next 10 month period be offered to Edward Dennis.**

Proposed by Councillor Hutchins, seconded by Councillor Chudleigh and agreed by all present at the meeting.

Councillor Dennis returned to the meeting at 9.15 pm.

Date and Time of Next Meeting: Annual Parish Meeting at 6.30 pm at the Reading Room, Widegates on Wednesday 5th April, 2017 followed by the Council Meeting at 7.30 pm.

There being no further business, the meeting closed at 2115.