

- 10. Correspondence/reading material received by the clerk since the last Meeting, to include additional sheet detailing correspondence received since the agenda was delivered. Correspondence will be available for reading at the meeting: For information:**
- Cornwall Council Communities and Devolution Newsletter x 2
 - Calc Weekly Roundups
- 11. Forward Planning: For information:** This document has been updated and a copy of has been passed to each councillor, marked as 11. Copies have also been made available to the public either at the meeting or on the website.
- 12. Nomansland Bus Shelters: To receive** feedback of any progress made with this project.
- 13. Parish Play Area Project:**
- 13.1: To receive** any available feedback from the project group.
- 13.2: Finances: For information:** Having used some of the finances agreed at the meeting held on the 6th April, '16 under item 17.3, the clerk has provided the Group with a reference sheet detailing what finances it still has available from the Council. Advice received from the Internal Auditor means that whilst the Group is a separate body from the Council, it will need to submit a Grant Application for any further funding over the originally agreed £100.
- 13.3: Separate Body v Council Body: For information:** The Council agreed at its meeting held on the 7th December, 2016 under item 15.6 that the Group should be independent of it. Concerns were raised about the effect on VAT that this status could create for the Group at the meeting held in February 2017. Whilst in keeping with the Council's Standing Orders nothing can be changed currently, the clerk has checked out with five other parish councils how play areas are managed in those parishes. Details of the management styles will be made available at the meeting so that Council can think more about this matter.
- 14. Morval PCC: To accept** any response received to the letter sent to the PCC requesting a meeting and **to agree** any further action required.
- 15. Matters from the Clerk for discussion:** Including correspondence received since the agenda was printed. Extra attachment will form part of the minutes.
- 15.1: Widegates Green:**
- 15.1.1: Handrail for the steps at the Green: To agree** whether or not to advertise for tenders for this work identified as part of the risk assessment process.
- 15.1.2: To receive** a brief update of progress made re: the potential hazards caused by the man hole covers.
- 15.2: Annual Parish Meeting: For information:** Notices have been placed advertising this meeting which will begin at 6.30pm on the 5th April.
- 15.3: PCSO's: For information:** As instructed at the last meeting, the clerk has sent a letter on behalf of the Council expressing its concern that the numbers of PCSO's will be reduced in the future.
- 15.4: Model Publication Scheme: To review** the charges within this document and **to agree** any changes thought necessary. Copies have been included with the agenda marked as 15.4.
- 15.5: Councillor Peter Hunt:**
- 15.5.1: Election Process: To receive** options from the clerk of how the Council might proceed with filling the vacancy left by Councillor Hunt and **to agree** which option it will follow.
- 15.5.2: Bank Account: To authorise** the Chair to sign the letter to the bank requesting that Councillor Hunt's name be removed from the signatory list.
- 16. Superfast Broadband: To receive** any response provided by Cornwall Council re: the implementation of Superfast Broadband in the Sandplace area.
- 17. English Heritage: To check** out the assessment made of the War Memorial by English Heritage and **to agree** a response to its public consultation.
- 18. Neighbourhood Watch: To discuss** the contents of the letter, copies have been included with the agenda marked as 18, from the Community Watch Association and **to agree** any response required.
- 19. New Business: Members should note that no item/motion will be moved at a meeting unless it has been included on the agenda and the mover has given written notice of its wording to the clerk at least 7 clear working days before the meeting as per Council's agreed Standing Orders.**
- 19.1: Outlook Grant: To discuss** any response to the letters sent to the Editorial Team and **to agree** any further action required.
- 19.2: Potential New Residential Scheme at Widegates: To receive** any response from the developers and **to agree** any further action required.
- 19.3: Meeting start times: To discuss** the following proposal from Councillor Hutchins: I would like to propose that the meeting start time remains at 7.00pm during the summer months.

19.4: Battle's Over: To discuss the document included with the agenda marked as 19.4 about lighting a beacon in recognition of the end of World War 1 and to agree any further action required.

19.5: Standing Order Amendment: To discuss the amendments to Standing Orders recommended by Calc and to agree whether or not to implement it. Details have been included with the agenda marked as 19.5.

20: Contract Tenders: To discuss any tenders submitted for the following contracts and to agree successful applicants.

20.1: Widegates Green

20.2: Trenode Field

Date and Time of Next Meeting: Annual Parish Meeting at 6.30 pm at the Reading Room, Widegates on Wednesday 5th April, 2017 followed by the Council Meeting at 7.30 pm.

There being no further business, the meeting closed at

Wednesday 1st March, 2017

Agenda Item 16: Additional matters from the Clerk for Discussion including correspondence and planning applications received since the Agenda was printed with an additional sheet giving details of such items being available at the meeting. This extra attachment will form part of the minutes for the meeting to be held on March 1st, 2017:

15.6: Widegates Village Highways Matters: For information: Two areas of concern have been raised with the clerk which she has passed onto Cormac for attention as follows: Large pothole at the bottom of the one way lane running adjacent to the village hall and a blocked drain at the top of this lane.

15.7: Calc News: For information: Included in the reading file for councillors attention. Articles included give information on:

- SW Local Councils Conference to be held on the 16th March at Taunton RFC. £60 + VAT per candidate. Please let the clerk know if anybody wishes a place booked.
- Update legal topics on contracts and negligence
- Neighbourhood planning
- Campaign to end loneliness
- Charter for Trees, Woods and People
- Business Rates Retention
- Housing White Paper

15.8/9.3: Payment Authorisations: **To authorise** the additional payment requests received as detailed below for payment during March 2017.

Details	Amount
Cornwall Council – Planning training	20.00
Total amount including payments listed under 9.3:	
	£6,771.40

15.9: Shortacross View Residential Estate: For information: To receive a brief update on matters outstanding with Hastoe from the clerk and from Councillor Taroni.

15.10: Mrs Maureen Matthews: For information: The clerk received the sad news that Mrs Matthews had passed away on the evening of the 19th February. Mr Matthews will keep her up to date with funeral arrangements.

15.11: Communities and Devolution Bulletin: For information: Included in the reading file for councillors attention, details of Cornwall Council's additional road safety and drainage schemes.

9.2/15.12: Bank reconciliation: For information:

Finance Summary and Reconciliation for the period 19th January 2017 to 18th February 2017	
	£
Accounts record balance as at 19 th Jan. 2017:	34,994.05
- Expenditure:	14.75

Accounts record balance as at 18 th Feb. 2017	34,979.30
Held in investment accounts	30,000.00
	64,979.30
Balance shown on bank statement - 19 th Jan. to 18 th Feb.	34,979.30
Held in Scottish Widows account	30,000.00
	64,979.30

15.13: TOIL: For information: Following the agreement by the Council at the last meeting to pay the clerk for any TOIL that she has at the end of this financial year, the clerk will take a week off from the 13th to the 17th March inclusive to reduce the number of Toil hours outstanding.

15.14: 2017 Elections: For information: The clerk has not yet received a date for when she can collect the election application packs. Once collected she will distribute them to the existing members of the Council. Some interest has been shown by parishioners interested in putting themselves forward for the next term of office.

15.15: Western Morning News: For information: The clerk received an email from a reporter working for the Western Morning News asking for a statement with regards the Council's decision surrounding the War Memorial which the Chair has given.

15.16: Jack Pearce Bowden: For information: An email has been received requesting that the Council consider having this man's name included on the War Memorial. In following the Council's policy, a copy of the War Memorial Policy has been sent with assurance that the matter will be included on the agenda for discussion at the meeting to be held in January 2018.