

Supplementary Notes to accompany the Agenda for the Meeting on Wednesday 11th January, 2017 at Widegates Reading Room at 7.00 pm of Morval Parish Council.

Present: **Chair:** K. Spencer
 Vice-Chair T. Chudleigh
 Parish Councillors: R. Dennis, P. Harding, G. Tamblyn, S. Hutchins, J. Kitson
 P. Hunt, C. Pearn, P. Taroni
 Cornwall Councillor: J. Candy
 PCSO: PCSO Steve Cocks

15 minute presentation about potential uses for the red telephone boxes to be given by Martin Fagan from Community Heartbeat.

- 1. Apologies:**
- 2. To receive** a) any declarations of interest or b) details of any gifts or hospitality received: *Members should declare any interest in items on the agenda here and are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State, they may not participate in any discussion of or vote on the matter.*
- 3. To receive** details of agreed dispensations and dispensation requests
- 4. Minutes:**
 - 4.1: To authorise** the Chair to sign the amended copy of the minutes for the meeting held on the 2nd November, 2016.
Proposed by Councillor , seconded by Councillor , and agreed by
 - 4.2: To resolve** that the minutes of the Parish Council meeting held on the **7th December 2016 at 7.00 pm**, having been previously circulated, be taken as read, approved and signed by the chair as a true and accurate record of the meeting.
Proposed by seconded by and agreed by
- 5. Report from Devon and Cornwall Constabulary:**
- 6. Report from Cornwall Councillor Candy:**
- 7. Public Participation:** *The Chair will limit this Item to 10 minutes. This is the only point on the Agenda where members of the public are permitted to speak unless pre-arranged with the clerk and Chair.*
- 8. Planning: To consider** all matters relating to planning including applications received after the agenda is printed if time allows for their appropriate display within the parish.
 - 8.1: Pre-application Advice Protocol: For information:** The clerk has submitted the registration form for this and uploaded the protocol, as agreed by the council at the last meeting, to the website. Copies have been included with the agenda marked as 8.1.

- 9. Finance: To reconcile** financial records and authorise payments to be made.
 - 9.1: Tables for information:** The following payments were made during December:

Chq No.	Details	Amount
100875	Clerk’s expenses during November 2016	75.31
100876	Andrew Chudleigh – Widegates Village Green maintenance	38.18
100877	Cornwall Council – clerk’s salary for October 2016	605.80
Total amount:		£719.29

- 9.2: Bank reconciliation: To authorise Councillor Taroni, having been provided with the relevant documents prior to the meeting, to sign the bank statement and accounts record as documents that reflect the accuracy of the reconciliation below:**

Finance Summary and Reconciliation for the period 19 th November 2015 to 18 th December 2016	
£	
Accounts record balance as at 19 th Nov. 2016:	36,298.85
- Expenditure:	719.29

Accounts record balance as at 18 th Nov. 2016	35,579.56
Held in investment accounts	30,000.00

	65,579.56

Balance shown on bank statement - 19 th Nov. to 18 th Dec.	36,185.36
- cheques not yet cashed: 100877	605.80

	35,579.56
Held in Scottish Widows account	30,000.00
Total funds held	65,579.56

9.3: Payment Authorisations: To authorise payments as detailed below for payment during November 2016.

Proposed by _____, seconded by _____ and agreed by _____

Details	Amount
Clerk's expenses during December 2016	90.99
Noticeme – Leyland notice board	473.76
Total amount:	£564.75

9.4: All other financial matters:

9.4.1: Budget Summary: For information: Copies of the budget summary have been passed to each councillor with the agenda, marked as 9.4.1, uploaded to the web site and made available to the public at the meeting.

9.4.2: Budget Planning for 2017/18: For information: The clerk has adjusted the budget plan as agreed at the last meeting. In doing so Council should be aware that £8,000 has been moved to the general reserves line, this being the amount that was reduced from the suggested figure for any services taken over by the Council as part of devolution. The figure held in general reserve for the financial year 2017/18 will be £20,076.50. Copies of the agreed budget plan have been uploaded to the website and a budget monitoring summary has been passed to all councillors and made available to members of the public at the meeting marked as 9.4.2.

9.4.3: Council Tax Referendum Principles: For information: Confirmation has been received from NALC that the Government will not be extending the council tax referendum principles to Parish Councils during the financial year 2017/18.

9.4.4: Warranty Extension for the A3 Printer: For information: In consultation with the Chair and using delegated authority, the clerk has renewed this policy for a further four years at a cost of £49.00 and will be claiming the cost back as part of her expenses.

9.4.5: 2017/18 Precept request: For information: This has been submitted to and received by Cornwall Council.

9.4.6: Scottish Widows: To receive the letter sent by Scottish Widows giving details of a decrease to the interest rate.

10. Correspondence/reading material received by the clerk since the last Meeting, to include additional sheet detailing correspondence received since the agenda was delivered. Correspondence will be available for reading at the meeting: For information:

- **Non-Emergency Patient Transport** – details of a public consultation
- **Beyond Cover** – News from Cornwall Fire, Rescue and Community Safety Service
- **CCTV Briefing Evening** – 31st January, Liskeard, 7 – 9pm. Please let the clerk know if you wish to attend
- **CALC weekly briefing:**
 - Consultation on Video Conferencing
 - Draft Public Service Ombudsman
 - Local Audit Public Access to Documents Bill
 - Cornwall Future Group
- **Cornwall for Change Meeting** – to be held at St Cleer on the 24th January 2017 from 7pm to 10pm.
- **Sustainability and Transformation Plan Engagement Booklet**
- **Lindsey Leisure and Contract Furniture Brochure**
- **Communities and Devolution Newsletter:**
 - Message from John Pollard

- National Recycling Rates
- Town and Parish Councils Learning Hub
- Cornwall Council Community Infrastructure Levy

- 11. Forward Planning: For information:** This document has been updated and a copy of has been passed to each councillor, marked as 11. Copies have also been made available to the public either at the meeting or on the website.
In addition **to seek** clarification from Councillor Hutchins of whether the fencing will be a council driven project or whether it is a private arrangement.
- 12. Widegates and the “Village Green”:**
12.1: Inspection Report: To receive any concerns, if any, from Mr Matthews identified as part of the council’s weekly inspection of the area.
- 13. Nomansland Bus Shelters: To receive** feedback of any progress made with this project.
- 14. Morval War Memorial:**
14.1: Inscription: To agree the exact wording to be inscribed onto the War Memorial following the resolution agreed at last month’s meeting and **to agree** which Stonemason should be appointed to carry out the work following discussion of the tenders submitted.
14.2: Professional Advice Received: To consider the professional advice given re: an amendment to the policy and **to agree** whether or not to implement it.
14.3: Listing the War Memorial: To receive details of an email received about the potential for the War Memorial to be listed.
14.4: Emails received from Mr. Hambly: For information: Two emails have been received from Mr Hambly, copies of which have been included with the agenda marked as 14.4. The Chair has provided a response.
- 15. Code of Conduct Review: To review** and, if necessary, **to update** the Council’s Code of Conduct as agreed.
- 16. Standing Orders Review: To review** and, if necessary, **to update** the Council’s Standing Orders as agreed.
- 17. Neighbourhood Planning: To agree** whether or not, in light of further information received and included with the last meeting’s agenda marked 16.1, to resurrect the Neighbourhood Planning process.
Please could councillors bring this document to the meeting.
- 18. Road Closure Notice: For information:** Received from Cornwall Council, notice of the closure of Sandplace Road for slope stabilization work to start on the 9th January, 2017 with completion anticipated by the Easter holidays.
- 19. Matters from the Clerk for discussion:** Including correspondence received since the agenda was printed. Extra attachment will form part of the minutes.
19.1: Daffodil Donation: For information: A letter has been sent to Mr and Mrs Crump thanking them for the donation of daffodil bulbs for the Village Green.
19.2: Meeting Calendar for 2017: Response required: Following concerns raised at the last meeting, the clerk has checked dates and processes and is unable to alter the May meeting to the 10th May as to do so will not allow the legally required number of days for delivery of the summons and advertising of the meeting. The meeting date must therefore remain as indicated on the calendar or be changed to the 17th May.
- 20. New Business: Members should note that no item/motion will be moved at a meeting unless it has been included on the agenda and the mover has given written notice of its wording to the clerk at least 7 clear working days before the meeting as per Council’s agreed Standing Orders.**
20.1: St Wenna’s PCC: To receive the PCC’s response to the letter sent on behalf of the council in which it requests a meeting of the two organisations.

Date and Time of Next Meeting: 7.00 pm at the Reading Room, Widegates on Wednesday 1st February, 2017.

There being no further business, the meeting closed at

Wednesday 11th January, 2017

Agenda Item 15: Additional matters from the Clerk for Discussion including correspondence and planning applications received since the Agenda was printed with an additional sheet giving details of such items being available at the meeting. This extra attachment will form part of the minutes for the meeting to be held on January 11th, 2017: