Morval Parish Council Minutes for the Meeting held on Wednesday 7th September, 2016 at Widegates Reading Room at 7.30 pm

Present: Chair: K. Spencer  
Vice-Chair: T. Chudleigh  
Parish Councillors: S. Hutchins, P. Hunt, G. Tamblyn, C. Pearn, P. Harding, P. Taroni, J. Kitson  
Cornwall Councillor: J. Candy  
One Member of the Public:

1. Apologies: PCSO Cocks and Councillor Dennis

2. To receive a) any declarations of interest or b) details of any gifts or hospitality received:  
Councillor Chudleigh declared a pecuniary interest in matters to be discussed under items 11.1 to 11.3.

3. To receive details of agreed dispensations and dispensation requests: None

4. Minutes: Resolved that the minutes of the Parish Council meeting held on the 6th July, 2016 at 7.30 pm, having been previously circulated, be taken as read, approved and signed by the chair as a true and accurate record of the meeting.  
Proposed by Councillor Chudleigh, seconded by Councillor Pearn and agreed by all present at that meeting.

5. Report from Devon and Cornwall Constabulary: PCSO Cock’s apologies were noted and his report received as follows:
   - Please accept my apologies for my non attendance at this months’ Parish Council meeting.
   - From 01/07/16 – 31/08/16 there have been 9 crimes including 3 separate criminal damages to vehicles (not linked), a burglary and 2 assaults in a holiday property.
   - I would like to thank the Parish Council for their patience and understanding regarding the coach crash as you will be well aware from the court outcome the extensive investigation carried out by the Police.
   - Numerous patrols have been carried out around the parish and all was found to be in order.
   - If there are any questions or matters arising for my attention then please contact me in the usual manner.

6. Report from Cornwall Councillor Candy: Councillor Candy gave his report as follows:
   - Apologies offered for non-attendance at the last meeting.
   - Congratulations offered to Councillor Taroni for her having joined the council.
   - The main focus currently of Cornwall Council is the result of Brexit.

   In response to a question asked, Councillor Candy explained the progress being made surrounding the property at Terras Bridge as Notice having been served requesting that the parts of it with no planning permission be taken down. There is a timescale of a few weeks from the date that the Order was served in which an appeal can be made against it.

7. Public Participation: A parishioner used this time to inform the council that large mounds of earth have been deposited anonymously along the verge side running to Shotacross. Councillor Chudleigh offered to report this to Cornwall Council.

8. Planning: To consider all matters relating to planning including applications received after the agenda is printed if time allows for their appropriate display within the parish.

8.1: PA16/01885/PREAPP: Pre-application advice for the stationing of two ecologically designed and built holiday lodges at Hollyoak, Shortacross, Widegates. Noted

8.2: PA16/05184: Approved – rear extension at 46 Morview Road, Widegates. Noted


8.4: PA16/01885/PREAPP: Closed - advice given. Pre-application advice for stationing of 2 ecologically designed and built holiday lodges at Hollyoak Shortacross Widgates Noted

8.5: PA16/05861: Approved – Change of roof covering at Bindown Court, Nomansland Noted
The Chair moved Items 15.6 and 15.8 forward to enable all planning matters to be discussed as part of the Planning section the meeting.

8.6 (15.6): PA16/07649: Certificate of Lawful Development for an existing use, namely use of the land as part of the domestic curtilage of the dwelling (previously agricultural) at Hollyoak, Shortacross, Widegates.

Following discussion, it was resolved that the council was unable to support or not this application as the visibility of the piece of land within it is not clear from outside of the property. It would therefore, request that the Planning Authority check out with neighbours whether the land has previously been used as described within the application as they may have better knowledge of this than the Parish Council.

Proposed by Councillor Chudleigh, seconded by Councillor Hutchins. 10 voted for and one abstained.

8.7 (15.8): PA16/06092 and PA16/06093: Approved - Listed and general consent for an extension to the more recent part of the building to provide a small group room at Trenode Church of England School.

9. Finance: To reconcile financial records and authorise payments to be made.

9.1: The following payments were made during April:

<table>
<thead>
<tr>
<th>Chq No.</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>100857</td>
<td>Cornwall Council – clerk’s salary for April 2016</td>
<td>587.59</td>
</tr>
<tr>
<td>100858</td>
<td>Andrew Chudleigh - Widegates Green Maintenance</td>
<td>38.18</td>
</tr>
<tr>
<td>100859</td>
<td>Clerk’s expenses during June 2016</td>
<td>100.89</td>
</tr>
<tr>
<td>100860</td>
<td>Cornwall Council – clerk’s salary for May and June 2016</td>
<td>1,175.18</td>
</tr>
</tbody>
</table>

Total amount: £1,901.84

9.2: Bank reconciliation:

Finance Summary and Reconciliation for the period 19th June 2015 to 18th August 2016

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Accounts record balance as at 19th June 2016:</td>
<td>35,257.14</td>
</tr>
<tr>
<td>- Expenditure:</td>
<td>1,901.84</td>
</tr>
<tr>
<td></td>
<td>---------</td>
</tr>
<tr>
<td>Accounts record balance as at 18th August 2016</td>
<td>33,355.30</td>
</tr>
<tr>
<td>Held in investment accounts</td>
<td>30,000.00</td>
</tr>
<tr>
<td></td>
<td>63,355.30</td>
</tr>
<tr>
<td>Balance shown on bank statement - 19th June to 18th Aug.</td>
<td>33,355.30</td>
</tr>
<tr>
<td>Held in Scottish Widows account</td>
<td>30,000.00</td>
</tr>
<tr>
<td>Total funds held</td>
<td>63,355.30</td>
</tr>
</tbody>
</table>

9.3: Payment Authorisations:

9.3.1: British Legion Poppy Wreath: Resolved that Poppy Wreath type F be purchased for Remembrance Sunday at a cost of £20.

Proposed by Councillor Spencer, seconded by Councillor Pearn and agreed by all present at the meeting.

9.3.2: Resolved that the payments as detailed below be paid during September 2016.

Proposed by Councillor Pearn, seconded by Councillor Harding and agreed by all present at the meeting.

<table>
<thead>
<tr>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Chudleigh – Widegates Village Green maintenance</td>
<td>38.18</td>
</tr>
<tr>
<td>Cornwall Council – clerk’s salary for July 2016</td>
<td>615.84</td>
</tr>
<tr>
<td>Reading Room – room hire for additional meeting</td>
<td>5.00</td>
</tr>
<tr>
<td>Clerk’s expenses during July and August 2016</td>
<td>132.30</td>
</tr>
<tr>
<td>Grant Thornton – external audit</td>
<td>120.00</td>
</tr>
<tr>
<td>Royal British Legion – Poppy Wreath</td>
<td>20.00</td>
</tr>
<tr>
<td>Cornwall Council – clerk’s salary for August 2016</td>
<td>587.59</td>
</tr>
</tbody>
</table>
9.4: To receive and agree any other matters surrounding finance.

9.4.1: Budget Summary: Copies of the budget summary have been passed to each councillor, uploaded to the web site and made available to the public at the meeting.  

9.4.2: External Audit: The external auditor has completed the council’s audit and has found nothing untoward to report with no recommendations or suggestions at all having been made. The relevant documentation has been made public as required.  

9.4.3: Grants: The clerk has advertised a notice requesting grants applications for 2017.  

9.4.4: Budget Planning: The clerk will begin the budget planning process for the financial year 2017/18 in the coming weeks. Any councillor that has any budget proposals should contact her so that they can be included as part of the process.  

9.4.5: Councillors Allowances: Any councillor intending to claim allowances during the financial year 2017/18 should contact the clerk.  

10. Correspondence received by the clerk since the last Meeting:  

10.1: Who Decides: Cornwall Council is currently considering in which way for the future it will operate ie: by a cabinet, with a Lord Mayor etc. Meetings were held during July to encourage public comments on this matter.  

10.2: North Coast Cluster Group: A response has been sent to the North Coast Clusters letter to Cornwall Council by Paul Masters Corporate Director for Economy, Enterprise and Environment. The response letter confirms that an increase of 10% will be allocated to Local Maintenance Partnerships and Street Cleaning Agreements for the period 1st April 2016 to 31st March 2017. Copies have been passed to all councillors.  

10.3: Community Network Panel Meeting: Held on the 29th June, the minutes of this meeting have been passed to all councillors. 

Resolved that the clerk should find out more about the Lengthmans Scheme mentioned in the minutes. Proposed by Councillor Hutchins, seconded by Councillor Harding and agreed by all present.  

10.4: Libraries and One Stop Shop Update: Received from Cornwall Council and passed to all councillors.  

10.5: Cornwall Community Land Trust: A community led organization seeking to establish and support local community land trusts and to build permanently affordable homes to meet long-term needs of Cornish communities. Details passed to all councillors. 

Resolved that the council could find out more about this scheme at a later date if interest is shown by parishioners. Proposed by Councillor Kitson, seconded by Councillor Pearn and agreed by all present.  

10.6: Cornwall Wide Housing Equality Objective Sub-Group: Following discussion of the consultation paper, Councillor Kitson proposed that the council not respond but withdrew his proposal after further discussion. 

Resolved that Councillor Spencer complete the consultation questionnaire. Proposed by Councillor Harding, seconded by Councillor Chudleigh. Nine voted for and one abstained.  

10.7: Communities and Devolution Newsletter: Received and passed to all councillors.  

10.8: Letter Received from a parishioner: Following discussion of the concerns stated in the letter received from a parishioner surrounding the minutes of a recent meeting held by St. Martin’s Parish Council, it was resolved that the clerk should write to Councillor Toms and St. Martin’s to clarify whether or not a review of the boundary has been requested and in addition, she should write to the parishioner concerned to thank him for his letter and to keep him informed of the actions of the council. Proposed by Councillor Spencer, seconded by Councillor Hunt and agreed by all present. Cornwall Councillor Candy offered reassurance that if a boundary review process is to be carried out, Morval Parish Council would be informed.  

10.9: Electoral Review: Following discussion of the question asked, that is, does Cornwall Council need less councillors, more or is the current number adequate, the majority of the council voted that less
councillors should be the response provided to this consultation on behalf of the council with the following statements being offered to support that view:

- Councillors could be employed in a similar way as Members of Parliament, ie: on a full time basis.
- This may attract appropriately skilled people.
- A wider range of people than is usual may apply.

10.10: Graveyard Review: Passed to each councillor for their attention, a summary of the current review of graveyard maintenance being carried out by Cornwall Council including the five options and the current preferred option it is considering. The clerk has the full report and as it is a 21 page document, she will make it available upon request to individual councillors. Noted

Councillor Chudleigh stated that she believed that she might have a pecuniary interest in the next item to be discussed and left the room at 8.35pm.

10.11: Morval PCC: Following discussion of the email received and the clerk’s response already sent, it was resolved that as the clerk had appropriately answered the question asked, no additional response was required by the council.
Proposed by Councillor Spencer, seconded by Councillor Pearn and agreed by all present at the meeting.

11. Widegates and the “Village Green”:
11.1: Inspection Report: No general concerns reported by Mr Matthews. Noted
11.2: Dead tree in the shrub border: Removed by the contractor. Noted
11.3: Edging the shrub border: The contractor has been made aware of the correct length of border edging that needs replacing and has confirmed that his invoice will reflect this. Noted

Councillor Chudleigh returned to the meeting at 8.40pm.

11.4: Reading Room: The clerk has received two verbal requests to move the council’s filing cabinet out of the Reading Room as the Committee is looking to place it own storage cabinet in its place. After consultation with the Chair, the clerk asked for this request to be put in writing to the council before she could move it but as yet, no written request has been received. Noted
11.5: Matters raised with BT: The steps have now been repaired and an email thanking BT sent. Noted

Councillor Harding offered his apologies and left the meeting at 8.50pm.

12. Nomansland Bus Shelters:
12.1: Bus Shelters: Following feedback of the recent site meeting with the preferred contractor, Cormac’s response to the council’s plan and St Martin’s response to Cormac, it was resolved that:
- the council would adopt and go ahead with a project to have a bus shelter erected on the Bindown Stores side to include all extras as described in the quotation
Proposed by Councillor Spencer, seconded by Councillor Chudleigh and agreed by all present.
- the council would facilitate the moving of the bus stop to the location identified in the drawing with a bus stop pole and flag being erected at that spot
- clerk to carry out work necessary to progress this project
Proposed by Councillor Taroni, seconded by Councillor Chudleigh and agreed by all present.
12.2: Near misses reported at Nomansland: Following receipt of a letter from St. Martins Parish Council giving details of apparent near misses at this location when people cross the road, and in light of a minor incident involving the clerk crossing the road at the recent site meeting, and after discussion of the matter, it was resolved that support be offered to St Martin’s via a letter to Cormac.
Proposed by Councillor Chudleigh, seconded by Councillor Tamblyn and agreed by all present.
Cornwall Councillor Candy offered his support to this matter by stating that he did not think that the current speed limit through Nomansland is in keeping with the new road layout.

13. Forward Planning: Due to timing, this matter was deferred to the next meeting for review and with a request that it be an earlier item on the agenda.
14. **Grants Policy**: Following the policy being updated to reflect the changes agreed at the last meeting, it was resolved that it be adopted by the council.
Proposed by Councillor Chudleigh, seconded by Councillor Hunt and agreed by all present.

15. **Matters from the Clerk for discussion**: Including correspondence received since the agenda was printed. Extra attachment will form part of the minutes.

15.1: **Members Contact Details**: An updated list of members contact details has been passed to all councillors and uploaded to the website. Noted

15.2: **January 2017 meeting date**: Resolved that the meeting in January be moved from the 4th to the 11th January.
Proposed by Councillor Chudleigh, seconded by Councillor Pearn and agreed by all present.
The clerk will book the hall with the Reading Room.

15.3: **Notice Boards**:

15.3.1: **Sandplace**: The Financial Ombudsman has advised that the council would need to pursue this matter against its own insurance company. After consideration of the amount of time already spent on the matter it was resolved that this matter not be continued.
Proposed by Councillor Chudleigh, seconded by Councillor Kitson and agreed by all present.

15.3.2: **Leyland**: After discussion of the damage that appears to have occurred to this notice board, it was resolved that the clerk check out with the insurance company if it is covered as part of the council’s policy.
Proposed by Councillor Tamblyn, seconded by Councillor Chudleigh, and agreed by all present.

15.3.3: **Widegates**: The total cost of materials used to repair the notice board at Widegates was £66.87 including VAT. Noted

15.3.4: **Nomansland**: The clerk has recently cleaned this board and in the process noticed that the water tight seal has come away along one edge. This will need repairing to prevent the accumulation of insects and bugs inside it. Noted

15.4: **Shortacross View**: Following an update on progress made with the issues identified on the new housing estate, it was resolved that the clerk contact Hastoe to invite one of its representatives to a council meeting. Noted

15.5: **Risk Assessment Review**: An annual risk assessment review was carried out with hazards reduced or eliminated, and action still required being noted. The clerk will update the risk assessment pack accordingly. Noted

15.6: **Deal with as part of planning.**

15.7: **Cornwall Council payment authorized as part of item 9.3.2.**

15.9: **Sandplace Telephone Box**: The telephone has been removed from the BT box at Sandplace despite the council having agreed that this phone should stay. In addition BT are considering removing the phone from the box in Widegates. This matter will be on the agenda for the October meeting. Noted

15.10: **War Memorial**: Following a request from a relative of a gentleman named on the War Memorial, and in line with the council’s current War Memorial Policy, the clerk has begun to check out the validity of the information that has been passed to her. The request is for a potential spelling error to be corrected and once the clerk has all the information required, she will present it to the council so that it is able to make an informed decision as to how it wishes to proceed. Noted

15.11: **Communities and Localism Newsletter, August Edition**: Received and passed to all members in attendance at the meeting. Noted

15.12: **Road Closure Notice**: Road Traffic Regulation Act 1984 S.14: Temporary prohibition of traffic on the road from Trenode Cross to The A387 junction south of Trenode Church School, Widegates on the 12th to 13th September 2016 (19:00 to 07:00 hours) Noted

16. **New Business**: Members should note that no motion will be moved at a meeting unless it has been included on the agenda and the mover has given written notice of its wording to the clerk at least 7 clear working days before the meeting.
16.1: **Morval Coach Crash:** Following the outcome of the related court case and the recent press release detailing the comments of a Police Forensic Expert during the case, and after discussion, it was **resolved that a Police Officer be invited to a council meeting so that the matter can be further discussed.** Proposed by Councillor Chudleigh, seconded by Councillor Pearn and agreed by all present.

In addition, Councillor Candy was requested to seek an opinion from Cormac and Cornwall Council as to how they would be proceeding in light of the recommended speed limit of 33mph suggested by the Police Expert. Councillor Candy offered his thanks again to those residents who offered assistance to the people on the coach at the time of the crash.

The public was thanked for attending and requested to leave the meeting at 9.25pm so that the private session could begin.

17. **Clerk’s Salary:** Due to the confidential nature of this matter, it was dealt with in a private session: **Resolved that a letter be sent to Cornwall Council requesting that the clerk’s salary be increased to its correct spinal point from this date so that it no longer sits between spinal points as has come about due to a cost of living increase not having been applied to it in the past.** Proposed by Councillor Chudleigh, seconded by Councillor Hutchins and agreed by all present.

**Date and Time of Next Meeting:** 7.00 pm at the Reading Room, Widegates on Wednesday 5th October, 2016.

There being no further business, the meeting closed at 9.35 pm.